

Minutes of June 29, 2021

San Joaquin County Clinics Board of Directors – Audit Committee

Present:

Brian Heck (SJCC Board Member); Rod Place (SJCC Board Chair); Alicia Yonemoto (SJCC Vice-Chair); Farhan Fadoo (SJCC CEO); Alice Souligne (SJCC COO); Kris Zuniga (SJCC CFO); Michael Allen (SJCC Board Clerk)

Excused:

none

Absent:

Chris Scoz (SJCC Board Member)

| AGENDA ITEM | ATTACHMENTS | ACTION |
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| <p>1. <u>Call to Order (Brian Heck, Audit Committee Chair)</u></p> <p>The meeting was called to order at 4:08 p.m. A quorum was established for today's meeting.</p> | <p>No attachments</p> | <p>No action required</p> |
| <p>2. <u>Approval of Minutes from 4/27/2021 & 5/25/21 (Brian Heck, Audit Committee Chair)</u></p> <p>A quorum was established and minutes from 4/27/21 and 5/25/21 were approved.</p> | <p>(Attachment 2) Audit Committee Meeting Minutes from 4/27/21 & 5/25/21</p> | <p>Rod motioned to approve and Alicia seconded; minutes from April & May were approved unanimously</p> |
| <p>3. <u>SJCC Separation Update (Kris Zuniga, SJCC CFO)</u></p> <p>Reviewed "Draft SJCC Separation Project Plan." Transition to Abila purchasing, payroll, and HR modules have been put on hold; currently utilizing the County system until further notice.</p> <p>Establishing new vendor contracts, when appropriate. Some vendors will remain contracted with SJC or SJGH and share services with SJCC.</p> <p>SJCC audit fieldwork will be completed by last week of July, then audit of fiscal year 2020 will begin.</p> <p>All SJGH employees who are becoming SJCC employees have been transferred by County HR.</p> <p>MOU ensures that SJGH HR will assist with HR functions until an SJCC HR team has been established.</p> | <p>No Attachments</p> | <p>No action required</p> |
| <p>4. <u>Structure and Frequency of Future Audit Committee Meetings (Brian Heck, Audit Committee Chair)</u></p> <p>Discussed changing frequency to semi-annual meetings.</p> <p>Next meeting date to be determined based on completion of fiscal year 2020 audit.</p> | <p>No Attachments</p> | <p>No action required</p> |
| <p>5. <u>Adjournment</u></p> <p>There being no further topics of discussion, Brian Heck adjourned the meeting at 4:31 p.m.</p> | <p>No attachments</p> | <p>No action required</p> |