



San Joaquin County Clinics (SJCC)

Minutes of November 24, 2020

Board of Directors Meeting

San Joaquin County Clinics Web Conference Call

BOARD MEMBERS PRESENT: Alicia Yonemoto (Vice-Chair); Alvin Maldonado (Board Member); Brian Heck (Board Member); Esgardo Medina (Board Member); Christopher Scoz (Board Member); Luz Maria Sandoval (Treasurer); Mike Baskett (Board Member)

BOARD MEMBERS ABSENT: NONE

BOARD MEMBERS EXCUSED: Rod Place (Chairman); Ismael Cortez (Secretary); Mary Mills (Board Member); Melanie Toutai (Board Member);

SJCC STAFF PRESENT: Dr. Farhan Fadoo (SJCC CEO); Betty Jo Riendel (SJCC Nursing Dept Manager); Rajat Simhan (SJCC Program Manager – Compliance); Kristopher Zuniga (SJCC CFO); Adelé Gribble (SJCC ACS OTC)

GUESTS: Susan Thorner (Fiscal Solutions Consultant)

AGENDA ITEM	ATTACHMENTS	ACTION
<p>1. <u>Introduction & Establish Quorum (Alicia Yonemoto, SJCC Board Vice-Chair)</u></p> <p>a. Call to Order & Establish Quorum Alicia Yonemoto called the meeting to order at 5:03 p.m.</p> <p>b. SJCC Board of Director's Attendance Record (Jan 2020 through October 2020) Board Members were accounted for by roll call and a quorum was established for today's meeting.</p> <p>c. Introductions There were no introductions at today's meeting.</p> <p>d. Vote for new SJCC Board Treasurer; Esgardo Medina Luz Maria Sandoval apologized for her absence over the last few months as she was unavoidably called out of the country but has now returned. She advised she can continue with her role as Treasurer. Alicia Yonemoto advised Rod Place (Chair) and Alicia (Vice-chair) had discussed having a co-treasurer in place in the event Luz Maria Sandoval is unable to fulfill her duties. The proposed co-Treasurer (Esgardo Medina will act as back up. Luz Maria Sandoval made a motion to approve Esgardo Medina as co-treasurer for the SJCC Board, Alvin Maldonado seconded the motion and the board unanimously approved the motion.</p> <p>e. Board Self Evaluation Alicia Yonemoto advised since we do not have more board members evaluations returned, we will defer this topic to review the results next month once all evaluations have been received.</p>	<p>SJCC Board of Directors Attendance Record through October 2020</p> <p>Board Self-Evaluation Report Card (5 members reporting back)</p>	<p>Luz Maria Sandoval – motion to approve Esgardo Medina as SJCC co-treasurer, Alvin Maldonado – second motion Board unanimously approved the motion.</p> <p>Board Self-evaluation moved to next month's meeting</p>

AGENDA ITEM	ATTACHMENTS	ACTION
<p>2. <u>Approval of Minutes of 10/27/2020 (Alicia Yonemoto, Board Vice-Chair)</u></p> <p>Luz Maria Sandoval made a motion to approve the minutes from the Board meeting on October 27, 2020. Esgardo Medina seconded the motion and the board unanimously approved the minutes.</p>	<p>BOD Meeting Minutes from 10/27/2020</p>	<p>Luz Maria Sandoval – motion to approve minutes from 10/27/20. Esgardo Medina – seconded motion and board unanimously approved the minutes.</p>
<p>3. <u>Public Comment (General Public)</u></p> <p>There was no public comment at this meeting.</p>	<p>No Attachments</p>	<p>No Action Required</p>
<p>4. <u>Credentialing Report (Betty Jo Riendel)</u></p> <p>For the month of November, Betty Jo Riendel advised there are four initial appointments that we are requesting temporary privileges for: Kimberly Greer, CNM; Tenzin Pelkyi, CNM; Linda Geverts, NP and Svetlana Yagudayeva, NP. All four providers will be in the OB/GYN clinics.</p> <p>We have two reappointments to report for the month of November: Dr. Lauren Brown-Berchtold in Family Medicine Clinic and Dr. Eric Chapa who is a consultant in the Family Medicine department.</p> <p>There are no advancements for the month of November and one resignation to report; Toni Amundsen, CNM in OB/GYN.</p> <p>Alvin Maldonado made a motion to approve the November Credentialing Report, Esgardo Medina seconded the motion and the board unanimously approved the November Credentialing Report.</p>	<p>Attachment 4 (Credentialing Report November 2020)</p>	<p>Alvin Maldonado motioned to approve the November Credentialing Report, Esgardo Medina seconded the motion and the Board unanimously approved the November Credentialing Report.</p>
<p>5. <u>Finance Committee Report (Kris Zuniga)</u></p> <p>Kris Zuniga presented the Profit & Loss Financial results for period ending September 2020 (see income statement below).</p> <p>Total Billable Visits – 10,025 which represented \$1.5M of Net Patient Revenue. On a YTD basis – 31K visits. We were budgeted to generate 26K, so we are meeting budget.</p> <p>Net Patient Revenue – generated \$4.4 against a budget of \$3M for a favorable variance of \$1.3M. On a capitation basis, remains the same with some improvement.</p> <p>Total Net Revenues – \$5.7M against a budget of \$4.4 for a favorable variance of \$1.3M inclusive of an accrual of \$150K for the fiscal year so far for our annual PPS reconciliation.</p> <p>Total Salaries and Benefits – approximately \$1M for the month of September. There is an unfavorable variance of \$142K.</p>	<p>Attachments 5 (Finance Committee Agenda and Minutes with attachments)</p>	<p>Luz Maria Sandoval motioned to approve the November Finance Report, Mike Baskett seconded the motion and the Board unanimously approved the November Finance Report.</p>

Primary Medicine Family Medicine Pediatrics Healthy Beginnings (OB/GYN)
French Camp / Stockton

AGENDA ITEM						ATTACHMENTS	ACTION	
PFS Accounts Receivable Aging Analysis For SJCC For the Month of September 2020								
Aging Category	MediCare	MediCal	Commercial	Self Pay	Total Aging This Month	Total Aging Last Month	\$ Increase (Decrease)	% Increase (Decrease)
Accrued Receivables					-	0	0	0.00%
1-30 Days	85,807	1,630,549	76,869	0	1,793,226	1,619,901	173,325	10.70%
31-60 Days	25,071	63,683	70,493	0	159,247	241,810	(82,562)	-34.14%
61-90 Days	25,034	53,653	95,479	0	174,166	352,897	(178,731)	-50.65%
91-120 Days	101,562	47,526	114,192	0	263,280	291,083	(27,803)	-9.55%
121-180 Days	120,926	72,617	189,745	0	383,288	404,207	(20,919)	-5.18%
181-240 Days	97,784	13,527	58,804	0	170,115	606,675	(436,560)	-71.96%
241-270 Days	76,551	7,172	39,255	(24,042)	98,936	320,306	(221,370)	-69.11%
271-365 Days	108,028	653,325	56,408	45,411	863,172	1,156,195	(293,023)	-25.34%
366 Days & Over	100,054	504,504	73,292	163,647	841,496	137,190	704,307	513.38%
	26%	64%	8%	2%				
Total FC This Month	740,818	3,046,556	774,536	185,016	4,746,926	5,130,262	(383,336)	-7.47%
Total FC Last Month	879,866	3,315,307	738,475	196,613	5,130,262			
\$ Increase (Decrease)	(139,049)	(268,751)	36,060	(11,597)	(383,336)			
% Increase (Decrease)	-15.80%	-8.11%	4.88%	-5.90%	-7.47%			
Monthly Management Summary								
September Activity	Beginning 5,130,262	Charges 2,329,609	Payments (1,850,381)	Adjustments (862,565)	Ending Gross 4,746,926			
PFS Key Performance Indicators for SJCC								
	September	August	July	June	May	April	March	Increase (Decrease)
Gross A/R Days	66	72	79	101	104	130	92	(6)
Net A/R	1,842,401	1,979,634	2,220,764	2,502,157	2,297,224	2,773,469	2,418,439	(137,232)
Net A/R Days	50	55	66	77	74	92	63	(5)

EMMI Average Collection Time on Paid Accounts by Date of Service is shown below:

Row Labels	Average of Service to Claim	Average of Claim to Payment	Average of Collection Time
2020-01	12.76	99.28	112.04
2020-02	7.24	89.55	96.79
2020-03	5.51	72.65	78.16
2020-04	11.84	54.42	66.25
2020-05	7.62	21.78	29.40
2020-06	7.92	30.67	38.59
2020-07	9.87	18.03	27.91
2020-08	8.63	19.83	28.46
2020-09	7.48	17.01	24.49
Grand Total	9.06	62.85	71.90

Luz Maria Sandoval made a motion to approve the November Finance Report, Mike Basket seconded the motion and the board unanimously approved the November Finance Report.

AGENDA ITEM	ATTACHMENTS	ACTION
<p>6. <u>SJCC Board Training (Susan Thorner – Fiscal Solutions)</u></p> <p>Susan Thorner advised today's training will focus on understanding the Bureau of Public Healthcare's (BPHC) requirements regarding sliding fee discount program (SFDP) and to understand the board's role and responsibilities regarding SFDP. SFDP is a cornerstone of the Health Center Program. It ensures access to patients regardless of their ability to pay for services. This requirement is one of the most complex of all the health center program requirements and includes many components. This training provides the board with an overview of the requirements. Attachment 6 can be reviewed for further information on the training provided today.</p>	Attachment 6 (Fiscal Solutions SJCC Board Training)	No Action Required.
<p>7. <u>SJCC Board 2021 Meeting Dates (Alicia Yonemoto, Vice-Chair)</u></p> <p>The highlighted dates in the calendar below are specific to the Board of Director's Meeting dates which is the last Tuesday of the month. The Audit Committee meets monthly immediately preceding the Board Meeting. The Finance Committee will meet the Monday at 4pm before the Board Meetings. Alicia Yonemoto requested the Quality Committee Quarterly meetings to be moved to Mondays immediately following the Finance Committee meetings. She requested this be added to the agenda for a vote next month.</p> <p style="text-align: center;">2021 Calendar - FQHC Board Meetings</p> <p style="text-align: center;">© Calendar-12.com</p> <p>Esgardo Medina made a motion to approve the BOD Meeting Calendar for 2021, Luz Maria Sandoval seconded the motion and the board unanimously approved the motion.</p>	Attachment 7 (2021 BOD Meeting Calendar)	<p>Esgardo Medina made a motion to accept the 2021 BOD Meeting Calendar, Luz Maria Sandoval seconded the motion and the board unanimously approved the motion.</p> <p>Quarterly Quality Committee Meeting Dates to be voted on next month</p>

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<p>8. <u>Legislative Update (Jeff Slater)</u></p> <p>Jeff Slater stated the State Legislature is currently out of session and will reconvene on January 4th, 2021. He will have more to report on next year. At the Federal level, congress is currently in session through January 3rd. The current congress is considering the extension of Health Center mandatory funding and acting COVID19 relief. There is a proposal for a \$7.6B Community Health Center relief fund. FQHC Look-alikes are requesting to be recipients of some of those funds. Another issue within the COVID relief is extending the Medicare telehealth flexibilities which have been helpful for us as we have expanded into telehealth.</p> <p>With the Presidential election behind us, consensus is that COVID19 will be high priority for the first 100 days of the Biden Administration. Some ideas are expanding coverage; ninety-day special enrollment period for people in case they get COVID; increasing funding for the CDC; guaranteeing coverage for COVID19 testing; vaccines and treatment etc. The thought is once this is past, we will begin focusing on coverage expansion; issues on health equities, health disparities and surprise medical billing.</p> <p>After this, the reports will be a lot more informational and comprehensive as we move into next year and COVID will hopefully become less of an issue and focus for everyone.</p>	No Attachments	No Action Required
<p>9. <u>CEO Report (Dr. Farhan Fadoo)</u></p> <p>Dr. Fadoo presented the CEO report for the previous thirty days as noted below:</p> <ul style="list-style-type: none"> • COVID19 Response <ul style="list-style-type: none"> • Drive-through testing with Verily Project Baseline (contract with State of CA ends 12/31/2020). <ul style="list-style-type: none"> • 250 scheduled/day, 5 days/week (volumes down to 50ish daily) • Transition to HR Support as County's vendor • Homeless and AG worker testing 7 days/week • Twindemic prevention – drive-through flu shots 6 days/week • COVID vaccine planning underway (Dr. Fadoo explained the Pfizer and Moderna vaccines are expected to be available to us as early as mid-December. The vaccines are a two-vaccine series; Pfizer vaccine administered 21-days apart; Moderna vaccine administered 28-days apart. Prioritized in a phase approach: 1st phase – 1st responders and healthcare personnel. There is a series for the remaining population and how the vaccine is rolled out. Essential Workers fall into the priority phase (phase 2). This all relies on how many vaccines are released and prioritized by the government. • SJCC/SJGH Separation <ul style="list-style-type: none"> • Working with SJC ACO, SJC CAO, SJC Counsel and SJGH CEO/CFO • Detailed updates provided to SJCC Board Audit Committee (Alicia Yonemoto requested the BOD be updated at December's meeting. This will be added to the agenda) • Grant Activity <ul style="list-style-type: none"> • Proposition 56 Value-Based Payment Behavioral Health Integration Incentive Program (Health Plan of San Joaquin) \$2,214,604 effective December 1, 2020 through December 31, 2022 	Attachment 9 (CEO Report)	No Action Required.

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<p>Dr. Fadoo advised we were awarded the \$2.2M grant two weeks ago in order to pursue the projects we proposed in our application to HPSJ. We are working with HPSJ and the State to finalize the MOU that spells out the payment terms and the milestones to draw down these dollars.</p> <p>The CEO report was erroneously listed on the agenda as a voteable item but does not require a vote by the committee. No action was required.</p>		
<p>10. <u>ADJOURNMENT (ALICIA YONEMOTO, VICE-CHAIR)</u></p> <p>There being no further topics of discussion, Alicia Yonemoto adjourned the meeting at 5:58 p.m.</p>	No Attachments	No Action Required

Signed by:

RESPECTFULLY SUBMITTED ON BEHALF OF SJCC BOARD BY:
ADELÉ R. GRIBBLE, OFFICE TECHNICIAN COORDINATOR
ACS ADMINISTRATION, SAN JOAQUIN COUNTY CLINICS

Date