

## Minutes of November 24, 2020 **Board of Directors Meeting**

## San Joaquin County Clinics Web Conference Call

BOARD MEMBERS PRESENT:	Alicia Yonemoto (Vice-Chair); Alvin Maldonado (Board Member); Brian Heck (Board Member); Esgardo Medina (Board Member); Christopher
	Scoz (Board Member); Luz Maria Sandoval (Treasurer); Mike Baskett (Board Member)
BOARD MEMBERS ABSENT:	NONÈ
BOARD MEMBERS EXCUSED:	Rod Place (Chairman); Ismael Cortez (Secretary); Mary Mills (Board Member); Melanie Toutai (Board Member);
SJCC STAFF PRESENT:	Dr. Farhan Fadoo (SJCC CEO); Betty Jo Riendel (SJCC Nursing Dept Manager); Rajat Simhan (SJCC Program Manager – Compliance);
	Kristopher Zuniga (SJCC CFO); Adelé Gribble (SJCC ACS OTC)
GUESTS:	Susan Thorner (Fiscal Solutions Consultant)

AGENDA ITEM	ATTACHMENTS	ACTION
<ol> <li>Introduction &amp; Establish Quorum (Alicia Yonemoto, SJCC Board Vice-Chair)</li> <li>Call to Order &amp; Establish Quorum Alicia Yonemoto called the meeting to order at 5:03 p.m.</li> <li>SJCC Board of Director's Attendance Record (Jan 2020 through October 2020) Board Members were accounted for by roll call and a quorum was established for today's meeting.</li> <li>Introductions         <ul> <li>There were no introductions at today's meeting.</li> <li>Vote for new SJCC Board Treasurer; Esgardo Medina Luz Maria Sandoval apologized for her absence over the last few months as she was unavoidably called out of the country but has now returned. She advised she can continue with her role as Treasurer. Alicia Yonemoto advised Rod Place (Chair) and Alicia (Vice-chair) had discussed having a co-treasurer in place in the event Luz Maria Sandoval is unable to fulfill her duties. The proposed co-Treasurer (Esgardo Medina will act as back up. Luz Maria Sandoval made a motion to approve Esgardo Medina as co-treasurer for the SJCC Board, Alvin Maldonado seconded the motion and the board unanimously approved the motion.</li> <li>Board Self Evaluation Alicia Yonemoto advised since we do not have more board members evaluations returned, we will defer this topic to review the results next month once all evaluations have been received.</li> </ul></li></ol>	ATTACHMENTS SJCC Board of Directors Attendance Record through October 2020 Board Self-Evaluation Report Card (5 members reporting back)	ACTION Luz Maria Sandoval – motion to approve Esgardo Medina as SJCC co-treasurer, Alvin Maldonado – second motion Board unanimously approved the motion. Board Self-evaluation moved to next month's meeting

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2.	Approval of Minutes of 10/27/2020 (Alicia Yonemoto, Board Vice-Chair) Luz Maria Sandoval made a motion to approve the minutes from the Board meeting on October 27, 2020. Esgardo Medina seconded the motion and the board unanimously approved the minutes.	BOD Meeting Minutes from 10/27/2020	Luz Maria Sandoval – motion to approve minutes from 10/27/20. Esgardo Medina – seconded motion and board unanimously approved the minutes.
3.	Public Comment (General Public)		
	There was no public comment at this meeting.	No Attachments	No Action Required
4.	Credentialing Report (Betty Jo Riendel)		
	<ul> <li>For the month of November, Betty Jo Riendel advised there are four initial appointments that we are requesting temporary privileges for: Kimberly Greer, CNM; Tenzin Pelkyi, CNM; Linda Geverts, NP and Svetlana Yagudayeva, NP. All four providers will be in the OB/GYN clinics.</li> <li>We have two reappointments to report for the month of November: Dr. Lauren Brown-Berchtold in Family Medicine Clinic and Dr. Eric Chapa who is a consultant in the Family Medicine department.</li> <li>There are no advancements for the month of November and one resignation to report; Toni Amundsen, CNM in OB/GYN.</li> <li>Alvin Maldonado made a motion to approve the November Credentialing Report, Esgardo Medina seconded the motion and the board unanimously approved the November Credentialing Report.</li> </ul>	Attachment 4 (Credentialing Report November 2020)	Alvin Maldonado motioned to approve the November Credentialing Report, Esgardo Medina seconded the motion and the Board unanimously approved the November Credentialing Report.
5.	<ul> <li>Finance Committee Report (Kris Zuniga)</li> <li>Kris Zuniga presented the Profit &amp; Loss Financial results for period ending September 2020 (see income statement below).</li> <li>Total Billable Visits – 10,025 which represented \$1.5M of Net Patient Revenue. On a YTD basis – 31K visits. We were budgeted to generate 26K, so we are meeting budget.</li> <li>Net Patient Revenue – generated \$4.4 against a budget of \$3M for a favorable variance of \$1.3M. On a capitation basis,</li> </ul>	Attachments 5 (Finance Committee Agenda and Minutes with attachments)	Luz Maria Sandoval motioned to approve the November Finance Report, Mike Baskett seconded the motion and the Board
	remains the same with some improvement. Total Net Revenues – \$5.7M against a budget of \$4.4 for a favorable variance of \$1.3M inclusive of an accrual of \$150K for the fiscal year so far for our annual PPS reconciliation. Total Salaries and Benefits – approximately \$1M for the month of September. There is an unfavorable variance of \$142K.		unanimously approved the November Finance Report.

							AGEN	DA IT	ЕМ							AT	ГАСНМ	ENTS	ACTION	
	lut	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	YTD Actual	Year to YTD Budget	Date Variance % Var					
Total Visits Billable Visits	13,515 11,569	11,195 9,681	11,861 10,025								,		36,571 31,275	27,389 26,279	9,182 33.5% 4,996 19.0%					
Patient Revenue Medicare Medi-Cal Feerfor-Service Medi-Cal Managed Care Insurance SetPay	131,541 460,856 2,062,848 51,883 (5,622)	27,929 229,265 1,356,553 56,976 63,105	28,358 224,964 1,133,058 64,627 29,973										187,828 915,086 4,552,459 173,486 87,456	753,299 821,780 4,999,164 68,482 205,445	(565,471) -75.1% 93,305 11.4% (446,705) -8.9% 105,004 153.3% (117,989) -57.4%					
Indigent Gross Patlent Revenue Contractual Adjustments PPS Reconciliation Other Allovances Net Patient Revenue	0 2,701,507 (1,387,128) 0 (4,083) 1,310,296	0 1,733,829 (88,489) (100,000) 4,231 1,549,571	0 1,480,979 115,869 (50,000) (4,528) 1,542,320		0 0	0	0	0	0	0 0	0	0	0 5,916,314 (1,359,747) (150,000) (4,379) 4,402,187	0 6,848,169 (3,623,925) (150,000) (5,895) 3,068,349	0 #DIV/01 (931,856) -13.6% 2,264,178 62.5% 0 0.0% 1,516 25.7% 1,333,838 43.5%					
Other Revenue Incentives & ReyFor-Performance Revenues Capitation Revenue First Responder Program CARES Funding Meaningful Use	444,084	442,220	451,024										0 1,337,328 0 0 0 0	0 1,347,001 0 0 0	0 #Div/0! (9,673) -0.7% 0 0 0					
Total Other Revenue Total Net Revenue	444,084 1,754,381	442,220 1,991,791	451,024 1,993,344		0 0	0	0	0	0	0	0	0	1,337,328 5,739,516	1,347,001 4,415,351	(9,673) -0.7% 1,324,165 30.0%					
Operating Expanse Statistic Benefits Total Salaries & Benefits Professional Feeq/Registry Supples Purchased Services Depreciation Other Expense Total Direct Expanse	707,163 449,333 <b>1,156,496</b> 132,092 23,268 65,997 18,745 35,155 <b>1,431,752</b>	914,327 425,283 1,339,609 153,275 35,037 134,024 18,745 20,421 1,701,111	677,400 417,536 1,094,936 13,416 48,371 190,644 18,745 30,900 1,397,012		0 0	0	0	0	0 0	0		0	2,298,890 1,292,152 3,591,042 298,783 106,676 390,664 56,235 86,476 4,529,875	1,945,487 1,502,571 3,448,058 255,403 221,772 415,343 68,070 85,542 4,494,188	(353,402)         -18.2%           210,419         14.0%           (142,983)         -4.1%           (150,066         51.9%           24,679         5.9%           (33,302)         -1.1%           (33,303)         -1.1%           (33,403)         -1.1%           (33,403)         -1.2%					
Net income (Loss) Revenues from Supplemental Sources Public Hospital Redesign and Incentives in Medi-Cal (PRIME) Quality Incentive Program (QIP)	614,083	290,680 614,083	596,332 614,083			0	0	0	0		0	0	1,209,640 0 1,842,248	(78,837) (78,837) 0 1,842,248	0 0 0					
Overhead Allocation Net Income (Loss) w/ OH Allocation	472,478 464,233	561,367 343,396	461,014 749,401		0 0 0 0	0	0	0	0 0	0 0	0	0	1,494,859 1,557,030	1,483,082 280,329	(11,777) -0.8% 1,276,700 -455.4%					
Erea Breiner Service Reenerge Milliade Visit Net Polenet Service Reenerge Milliade Visit Direct Cont/Milliade Visit Oraci and Vederland Cont/Milliade Visit Net Incomercy (Soci)Milliade Visit Net Incomercy (Soci)Milliade Visit Net Preserve and Vederland Soci Total Met Bev as X of Cons Bev Benefits as it of Salarine Directand & Go Univer Exp	\$ 233.51 \$ 151.64 \$ 123.76 \$ 40.84 \$ 164.60 \$ 40.13 \$ 411.49 418.5% 64.9% 63.5% 33.0%	\$ 205.74 \$ 175.72 \$ 57.99 \$ 233.70 \$ 35.47 \$ 584.26 89.4% 114.9%	\$ 198.84 \$ 139.35 \$ 45.99 \$ 185.34 \$ 74.75 \$ 463.35 104.1% 134.6% 61.6%										\$ 189.17 \$ 183.52 \$ 144.84 \$ 47.80 \$ 192.64 \$ 49.79 \$ 481.59 74.4% 97.0% 56.2% 33.0%	\$ 168.02 \$ 171.02 \$ 56.44 \$ 227.45 \$ 10.67	\$ 15.50 9.2% \$ 26.18 15.3% \$ 8.64 15.3% \$ 34.82 15.3% \$ (39.12) -366.7%					
Total Direct Expens line to where we ex			on a Y	′TD ba	asis wł	nich eo	quates	to \$4	l.5M a	gainst	a budo	get of \$	\$4.5M s	o our	expenses are i	n				
Our Net Income for September 30, 202																g				
	Incorporating Supplemental Revenues and Overhead – YTD \$1.5M against a budgeted amount of \$280K for a favorable budget variance of \$1.3M.																			
Below is the PFS A	Below is the PFS Accounts Receivable Aging Analysis for SJCC for the Month of September 2020																			
Gross AP – \$4.7M,	bulk si	tting ir	n Medi	iCal.	More d	etail c	an be	found	l in the	e attach	ment	below.								

				GENDA	ТЕМ				ATTACHMENTS ACTIC
Aging Category	MediCare	MediCal	Commercial	Self Pay	Total Aging This Month	Total Aging Last Month	\$ Increase (Decrease)	% Increase (Decrease)	
Accrued Receivables					-	0	0	0.00%	
-30 Days	85,807	1,630,549	76,869	0	1,793,226	1,619,901	173,325	10.70%	
1-60 Days 1-90 Days	25,071 25,034	63,683 53,653	70,493 95,479	0 0	159,247 174,166	241,810 352,897	(82,562) (178,731)	-34.14% -50.65%	
01-120 Days	101,562	47,526	114,192	0	263,280	291,083	(27,803)	-9.55%	
21-180 Days	120,926	72,617	189,745	Ő	383,288	404,207	(20,919)	-5.18%	
81-240 Days	97,784	13,527	58,804	0	170,115	606,675	(436,560)	-71.96%	
41-270 Days	76,551	7,172	39,255	(24,042)	98,936	320,306	(221,370)	-69.11%	
71-365 Days 66 Days & Over	108,028 100,054	653,325 504,504	56,408 73,292	45,411 163,647	863,172 841,496	1,156,195 137,190	(293,023) 704,307	-25.34% 513.38%	
oo Days & Over					841,490	157,190	/04,507	515.58%	
	26%	64%	8%	2%					
Fotal FC This Month Fotal FC Last Month	740,818 879,866	3,046,556 3,315,307	774,536 738,475	185,016 196,613	4,746,926 5,130,262	5,130,262	(383,336)	-7.47%	
S Increase (Decrease)	(139,049)	(268,751)		(11,597)	(383,336)				
% Increase (Decrease)	-15.80%	-8.11%	4.88%	-5.90%	-7.47%				
			onthly Manageme						
eptember Activity	Beginning 5,130,262	Charges 2,329,609	<b>Payments</b> (1,850,381)	Adjustments (862,565)	Ending Gross 4,746,926				
apreniiser rieurny	0,100,202	2,029,009	(1,000,001)	(002,000)	1,7 10,9 20				
		PFS Ke	ey Performance In	dicators for SJ	CC				
								Increase	
	September	August	July	June	May	April	March	(Decrease)	
Gross A/R Days	66	72	79	101	104	130	92	(6)	
Net A/R	1,842,401 50	1,979,634 55	2,220,764 66	2,502,157 77	2,297,224 74	2,773,469 92	2,418,439 63	(137,232) (5)	
Net A/R Days	50	55	00		/4	92	05	(3)	
MMI Average Collec	tion Time on	Paid Acco	ounts by Dat	e of Servic	e is show	n below:			
Row Labels Avera	age of Service	to Claim	Average o	f Claim to I	Payment	Average o	of Collectio	n Time	
020-01		12.76			99.28			112.04	
020-02		7.24	ŀ		89.55			96.79	
020-03		5.51			72.65			78.16	
		11.84			54.42			66.25	
020-04					21.78			29.40	
		7 62	)					20.40	
020-05		7.62						38 50	
020-05 020-06		7.92	2		30.67			38.59 27.91	
2020-05 2020-06 2020-07		7.92 9.87	2		30.67 18.03			27.91	
020-05 020-06 020-07 020-08		7.92 9.87 8.63	27		30.67 18.03 19.83			27.91 28.46	
020-05 020-06 020-07 020-08 020-08 020-09		7.92 9.87 8.63 7.48	2 7 3 3		30.67 18.03 19.83 17.01			27.91 28.46 24.49	
2020-04 2020-05 2020-06 2020-07 2020-07 2020-08 2020-09 Grand Total		7.92 9.87 8.63	2 7 3 3		30.67 18.03 19.83			27.91 28.46	
2020-05 2020-06 2020-07 2020-07 2020-08 2020-09 Grand Total		7.92 9.87 8.63 7.48 <b>9.06</b>	2 7 3 3		30.67 18.03 19.83 17.01 <b>62.85</b>			27.91 28.46 24.49 <b>71.90</b>	
020-05 020-06 020-07 020-08 020-08 020-09	nade a motic	7.92 9.87 8.63 7.48 <b>9.06</b>	2 7 3 3	ember Fin	30.67 18.03 19.83 17.01 <b>62.85</b>	ort, Mike B	asket seco	27.91 28.46 24.49 <b>71.90</b>	on and the

	AGENDA ITEM	ATTACHMENTS	ACTION
6.	SJCC Board Training (Susan Thorner – Fiscal Solutions)		
	Susan Thorner advised today's training will focus on understanding the Bureau of Public Healthcare's (BPHC) requirements regarding sliding fee discount program (SFDP) and to understand the board's role and responsibilities regarding SFDP. SFDP is a cornerstone of the Health Center Program. It ensures access to patients regardless of their ability to pay for services. This requirement is one of the most complex of all the health center program requirements and includes many components. This training provides the board with an overview of the requirements. Attachment 6 can be reviewed for further information on the training provided today.	Attachment 6 (Fiscal Solutions SJCC Board Training)	No Action Required.
7.	SJCC Board 2021 Meeting Dates (Alicia Yonemoto, Vice-Chair)		
	The highlighted dates in the calendar below are specific to the Board of Director's Meeting dates which is the last Tuesday of the month. The Audit Committee meets monthly immediately preceding the Board Meeting. The Finance Committee will meet the Monday at 4pm before the Board Meetings. Alicia Yonemoto requested the Quality Committee Quarterly meetings to be moved to Mondays immediately following the Finance Committee meetings. She requested this be added to the agenda for a vote next month.	Attachment 7 (2021 BOD Meeting Calendar)	Esgardo Medina made a motion to accept the 2021 BOD Meeting Calendar, Luz Maria Sandoval seconded the motion
	2021 Calendar - FQHC Board Meetings		and the board unanimously approved the motion.
	January February March April		
	27       28       29       30       1       1       2       31       1       2       31       1       2       31       1       2       3       4       5       6       20       1       2       3       4       5       6       20       1       2       30       1       1       2       3         3       4       5       6       7       8       9       7       8       9       10       11       12       13       14       15       16       14       15       16       17       18       9       10       11       12       13       14       15       16       14       15       16       17       18       19       20       11       12       13       14       15       16       17       18       19       20       11       15       16       17       18       19       20       11       12       13       14       15       16       17         10       18       19       20       2       2       2       2       2       2       2       2       2       2       2       2       2		Quarterly Quality Committee Meeting Dates to be voted on next month
	May         June         July         August           Su Mo Tu We Th Fr Sa           25         26         27         28         29         30         1         3         4         5         27         28         29         3         4         5         6         7		
	2       3       4       5       6       7       8       9       10       11       12       14       15       16       17       18       9       10       11       12       13       14         9       10       11       12       13       14       15       16       17       18       19       10       11       12       13       14       15       16       17       18       19       20       21         16       17       18       19       20       21       22       23       24       25       26       27       28         23       24       25       26       27       28       29       30       31       2       3       4       5       6       7       8       9       10       11       12       13       14       15       16       17       18       19       20       21         16       17       18       19       20       21       22       23       24       25       26       27       28       29       30       31       1       2       3       4       5       4       5		
	September       Fr       Sa       October       Su       November       November		
	12       15       16       10       11       12       15       16       17       16       12       15       16       17       16       17       16       17       16         19       20       21       22       23       24       25       17       18       19       20       21       22       25       26       27       19       20       21       22       23       24       25         26       27       28       29       30       1       2       3       4       5       6       77       19       20       21       22       23       24       25         26       27       28       29       30       1       2       3       4       5       6       77       19       20       21       23       24       25         26       27       28       29       30       1       2       3       4       5       6       77       19       20       21       23       24       25         26       27       28       29       30       1       2       3       4       26       27 <t< td=""><td></td><td></td></t<>		
	Esgardo Medina made a motion to approve the BOD Meeting Calendar for 2021, Luz Maria Sandoval seconded the motion and the board unanimously approved the motion.		

	AGENDA ITEM	ATTACHMENTS	ACTION
8.	Legislative Update (Jeff Slater)		
	Jeff Slater stated the State Legislature is currently out of session and will reconvene on January 4 <sup>th</sup> , 2021. He will have more to report on next year. At the Federal level, congress is currently in session through January 3 <sup>rd</sup> . The current congress is considering the extension of Health Center mandatory funding and acting COVID19 relief. There is a proposal for a \$7.6B Community Health Center relief fund. FQHC Look-alikes are requesting to be recipients of some of those funds. Another issue within the COVID relief is extending the Medicare telehealth flexibilities which have been helpful for us as we have expanded into telehealth.	No Attachments	No Action Required
	With the Presidential election behind us, consensus is that COVID19 will be high priority for the first 100 days of the Biden Administration. Some ideas are expanding coverage; ninety-day special enrollment period for people in case they get COVID; increasing funding for the CDC; guaranteeing coverage for COVID19 testing; vaccines and treatment etc. The thought is once this is past, we will begin focusing on coverage expansion; issues on health equities, health disparities and surprise medical billing.		
	After this, the reports will be a lot more informational and comprehensive as we move into next year and COVID will hopefully become less of an issue and focus for everyone.		
9.	CEO Report (Dr. Farhan Fadoo)		
	<ul> <li>Dr. Fadoo presented the CEO report for the previous thirty days as noted below:</li> <li>COVID19 Response <ul> <li>Drive-through testing with Verily Project Baseline (contract with State of CA ends 12/31/2020).</li> <li>250 scheduled/day, 5 days/week (volumes down to 50ish daily)</li> <li>Transition to HR Support as County's vendor</li> <li>Homeless and AG worker testing 7 days/week</li> <li>Twindemic prevention – drive-through flu shots 6 days/week</li> <li>COVID vaccine planning underway (Dr. Fadoo explained the Pfizer and Moderna vaccines are expected to be available to us as early as mid-December. The vaccines are a two-vaccine series; Pfizer vaccine administered 21-days apart; Moderna vaccine administered 28-days apart. Prioritized in a phase approach: 1<sup>st</sup> phase – 1<sup>st</sup> responders and healthcare personnel. There is a series for the remaining population and how the vaccine is rolled out. Essential Workers fall into the priority phase (phase 2). This all relies on how many vaccines are released and prioritized by the government.</li> </ul> </li> <li>SJCC/SJGH Separation <ul> <li>Working with SJC ACO, SJC CAO, SJC Counsel and SJGH CEO/CFO</li> <li>Detailed updates provided to SJCC Board Audit Committee (Alicia Yonemoto requested the BOD be updated at December's meeting. This will be added to the agenda)</li> </ul> </li> </ul>	Attachment 9 (CEO Report)	No Action Required.
	<ul> <li>Grant Activity</li> <li>Proposition 56 Value-Based Payment Behavioral Health Integration Incentive Program (Health Plan of San Joaquin) \$2,214,604 effective December 1, 2020 through December 31, 2022</li> </ul>		

	AGENDA ITEM	ATTACHMENTS	ACTION
	Dr. Fadoo advised we were awarded the \$2.2M grant two weeks ago in order to pursue the projects we proposed in our application to HPSJ. We are working with HPSJ and the State to finalize the MOU that spells out the payment terms and the milestones to draw down these dollars.		
	The CEO report was erroneously listed on the agenda as a voteable item but does not require a vote by the committee. No action was required.		
10.	ADJOURNMENT (ALICIA YONEMOTO, VICE-CHAIR)		
	There being no further topics of discussion, Alicia Yonemoto adjourned the meeting at 5:58 p.m.	No Attachments	No Action Required

Signed by:

Date

RESPECTFULLY SUBMITTED ON BEHALF OF SJCC BOARD BY: ADELÉ R. GRIBBLE, OFFICE TECHNICIAN COORDINATOR ACS ADMINISTRATION, SAN JOAQUIN COUNTY CLINICS