



### SJCC BOARD OF DIRECTORS ATTENDANCE RECORD 2021

2021 Meeting Dates

Member Name	Patient? Yes / No	Joined Board	1/26/21	2/23/21	3/30/21	4/27/21	5/25/21	6/29/21	7/27/21	8/31/21	9/28/21	10/26/21	11/30/21	12/28/21
Baskett, Mike	No	2018	AU	AE										
Cortez, Ismael	Yes	2011	AE	AE										
Heck, Brian	No	2019	P	P										
Maldonado, Alvin	Yes	2011	P	AE										
Medina, Esgardo *	Yes	2020	P	P										
Mills, Mary	No	2010	P	P										
Place, Rod	No	2010	P	AE										
Sandoval, Luz Maria	Yes	2013	AU	AU										
Scoz, Christopher **	Yes	2020	P	P										
Yonemoto, Alicia	Yes	2014	P	P										

CODE P = Present

Code AE = Absence Excused

CODE AU = Absence Unexcused

\* Voted on to Board 5/26/2020

\*\* Voted on to Board 10/27/2020



## FEBRUARY 2021

The following practitioners have applied for reappointment to the Medical Staff of San Joaquin General Hospital. This summary includes factors that determine membership: licensure, DEA, professional liability insurance, hospital affiliations, etc. Qualitative/quantitative factors include ongoing performance evaluation which includes data from peer review, quality performance, clinical activity, privileges, competence, technical skill, behavior, health status, medical records, blood review, medication usage, litigation history, utilization and continuity of care. affiliations, physical and mental health status, peer references, and past or pending professional disciplinary action. All the applicants privilege request commensurate with training, experience and current competence unless noted below.

Membership Request	Name	Specialty/ Assigned Div/Dept	Quantitative/Qualitative Factors Request for Privileges and/or Privilege Change	Action Taken/Rec. Exceptions for Cause	Rec. Staff Category/ Reappoint Period	Recommend
There are no reappointments for this month						

**ADVANCEMENTS**  
**FEBRUARY 2021**

The following practitioners are being advanced to their requested staff status to the Medical Staff of San Joaquin General Hospital. This summary includes factors that determine membership: licensure, DEA, professional liability insurance, hospital affiliations, etc. Qualitative/quantitative factors include ongoing performance evaluation which includes data from peer review, quality performance, clinical activity, privileges, competence, technical skill, behavior, health status, medical records, blood review, medication usage, litigation history, utilization and continuity of care.

<b>Name</b>	<b>Specialty/Assigned Div/Dept</b>	<b>Current Category of Membership</b>	<b>Recommended Category</b>	<b>Reason</b>	<b>Recommend</b>
Nasrin Sanei, CNM	Nurse Midwife OB/GYN	Provisional	Allied Health Professional	Proctoring Completed	CRED: 02/02/2021 MEC: 02/16/2021 Board: 03/09/2021

**RESIGNATIONS  
FEBRUARY 2021**

Name	Reason for Resignation:	Effective Date of Resignation
Svetlana Yagudayeva, NP	Resigned	Jan-21

## INITIAL APPOINTMENTS

The following practitioners have applied for membership and privileges at San Joaquin County Clinics. The following summary includes factors that determine membership: licensure, DEA, professional liability insurance, required certifications (if applicable), etc. Factors that determine competency include medical/professional education, internship/residencies/fellowships, board certification (if applicable), current and previous hospital and other institutional affiliations, physical and mental health status, peer references, and past or pending professional disciplinary action. The applicants meet the requirements for membership unless noted below.

Membership Request	Name	Specialty/ Assigned Div/Dept	Competency / Privilege Review	Proctoring Required	Proctor	Rec Status/Term	Recommend
No initial appointments for this month							

## REAPPOINTMENTS MARCH 2021

The following practitioners have applied for reappointment to the Medical Staff of San Joaquin County Clinics. This summary includes factors that determine membership: licensure, DEA, professional liability insurance, hospital affiliations, etc. Qualitative/quantitative factors include ongoing performance evaluation which includes data from peer review, quality performance, clinical activity, privileges, competence, technical skill, behavior, health status, medical records, blood review, medication usage, litigation history, utilization and continuity of care. affiliations, physical and mental health status, peer references, and past or pending professional disciplinary action. All the applicants privilege request commensurate with training, experience and current competence unless noted below.

Membership Request	Name	Specialty/ Assigned Div/Dept	Quantitative/Qualitative Factors Request for Privileges and/or Privilege Change	Action Taken/Rec. Exceptions for Cause	Rec. Staff Category/ Reappoint Period	Recommend
There are no reappointments for this month						

**ADVANCEMENTS**  
**MARCH 2021**

The following practitioners are being advanced to their requested staff status to the Medical Staff of San Joaquin County Clinics. This summary includes factors that determine membership: licensure, DEA, professional liability insurance, hospital affiliations, etc. Qualitative/quantitative factors include ongoing performance evaluation which includes data from peer review, quality performance, clinical activity, privileges, competence, technical skill, behavior, health status, medical records, blood review, medication usage, litigation history, utilization and continuity of care.

<b>Name</b>	<b>Specialty/Assigned Div/Dept</b>	<b>Current Category of Membership</b>	<b>Recommended Category</b>	<b>Reason</b>	<b>Recommend</b>
Wilhemina Parsons, LMFT	Licensed Marriage & Family Therapist Primary Medicine Clinic	Provisional	Allied Health Professional	Proctoring Completed	CRED: 03/02/2021 MEC: 03/16/2021 Board: 04/06/2021
Melissa Santillana, CNM	OB/GYN	Provisional	Allied Health Professional	Proctoring Completed	CRED: 03/02/2021 MEC: 03/16/2021 Board: 04/06/2021

RESIGNATIONS  
MARCH 2021

Name	Reason for Resignation:	Effective Date of Resignation
There are no resignations to report this month		



**Audit Committee Meeting Agenda  
February 23, 2021 at 4:00 p.m.**

**Join Microsoft Teams Meeting**

[+1 209-645-4071](tel:+12096454071) United States, Stockton (Toll)

Conference ID: 710 946 401#

**Agenda**

- |    |   |             |                         |
|----|---|-------------|-------------------------|
| 1. | Call to order                             | Brian Heck  | <b>1 min</b>            |
| 2. | Approval of Minutes from January 26, 2020 | *           | Brian Heck <b>1 min</b> |
| 3. | SJCC Separation Update                    | Kris Zuniga | <b>20 mins</b>          |
| 4. | Adjournment                               | Brian Heck  | <b>1 min</b>            |

**\* Action Item**

Next Meeting: March 30, 2021 at 4:00 p.m.

Note: If you need disability-related modification or accommodation to participate in this meeting, please contact San Joaquin County Clinics at (209) 468-6757 or (209) 468-6372 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a). Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection by contacting Ambulatory Care Services at 500 W. Hospital Road, French Camp, CA during normal business hours.



## San Joaquin County Clinics (SJCC)

Minutes of January 26, 2021 at 4:00 PM  
**Audit Committee** Meeting Minutes

### San Joaquin County Clinics Web Conference Call

**BOARD MEMBERS PRESENT:** Brian Heck (SJCC Audit Committee Chair); Rod Place (SJCC Board Chair); Alicia Yonemoto (SJCC Board Vice-Chair); Christopher Scoz (SJCC Board Member)  
**BOARD MEMBERS EXCUSED:** NONE  
**BOARD MEMBERS ABSENT:** NONE  
**SJCC STAFF PRESENT:** Dr. Farhan Fadoo (SJCC Executive Director); Alice Souligne (SJCC COO); Kristopher Zuniga (SJCC CFO); Adelé Gribble (SJCC ACS OTC)  
**GUESTS:** NONE

AGENDA ITEM	ATTACHMENTS	ACTION
<p><b>1. <u>Call to Order &amp; Establish Quorum (Brian Heck, Audit Committee Chair)</u></b></p> <p>Attendees were notified this meeting is being recorded. The meeting was called to order by Brian Heck at 4:03 p.m. A quorum was established for today's meeting.</p>	No Attachments	No Action Required
<p><b>2. <u>Approval of Minutes of October 27, 2020 and December 29, 2020) (Brian Heck, Audit Committee Chair)</u></b></p> <p>Christopher Scoz made a motion to approve the minutes from October 27, 2020 and December 29, 2020. Rod Place seconded the motion and present members unanimously approved the minutes.</p>	Attachment 2 (Audit Committee Meeting Minutes from October 27, 2020 and December 29, 2020	Motion to approve minutes from 10/27/20 & 12/29/20 – Christopher Scoz, Seconded – Rod Place, unanimously approved by attending members
<p><b>3. <u>SJCC Separation Update (Kris Zuniga, SJCC CFO)</u></b></p> <p>Kris Zuniga advised on January 5<sup>th</sup>, San Joaquin County Clinics (SJCC) was approved by the San Joaquin County Board of Supervisors (BOS) as an affiliate of San Joaquin County. Our FQHC has established an official partnership with the County of San Joaquin.</p> <p>SJGH – San Joaquin General Hospital ISD – Information Services Department MSO – Medical Service Organization CAO – County Administration Office CFO – Chief Financial Officer</p> <p>SJCC – San Joaquin County Clinics HR – Human Resources EVS – Environmental Services BOS – Board of Supervisors</p> <p>IT – Information Technology MOU – Memorandum of Understanding BHS – Behavioral Health Services CEO – Chief Executive Officer</p>	No Attachments	No Action Required

AGENDA ITEM			ATTACHMENTS	ACTION																																													
<table><tr><th>Infrastructure Item</th><th>Current State</th><th>Future State</th></tr><tr><td>Payroll</td><td>SJGH Payroll</td><td>SJCC Payroll</td></tr><tr><td>Accounts Payable</td><td>SJGH A/P</td><td>SJCC A/P</td></tr><tr><td>Purchasing*</td><td>SJGH &amp; County Purchasing</td><td>SJCC Purchasing</td></tr><tr><td>Legal</td><td>County Counsel</td><td>County Counsel</td></tr><tr><td>IT</td><td>SJGH IT</td><td>County ISD</td></tr><tr><td>HR</td><td>SJGH &amp; County HR</td><td>County HR</td></tr><tr><td>Budget</td><td>SJGH Budget</td><td>SJCC Budget</td></tr><tr><td>Medical Staff</td><td>SJGH Medical Staff</td><td>SJCC &amp; SJGH Medical Staff (MOU)</td></tr><tr><td>Credentialing &amp; Privileging</td><td>SJGH Medical Staff Office</td><td>SJCC Credentialing &amp; SJGH MSO (MOU)</td></tr><tr><td>Payer Contracting</td><td>SJGH Contracting</td><td>SJCC &amp; SJGH Contracting (MOU)</td></tr><tr><td>French Camp Facility Services</td><td>SJGH Engineering/Security/EVS</td><td>SJGH Engineering/Security/EVS (MOU)</td></tr><tr><td>California St. Facility Services</td><td>BHS Engineering/Security/EVS (MOU)</td><td>BHS Engineering/Security/EVS (MOU)</td></tr><tr><td>Coding, Billing, and Collections</td><td>EMMI</td><td>EMMI</td></tr><tr><td>CAO / BOS Interaction</td><td>SJGH CEO/CFO</td><td>SJCC CEO/CFO</td></tr></table> <p>* All SJCC Vendors &amp; Contractors currently contracted with SJGH will require new agreements with SJCC</p> <p>SJGH's audit is anticipated to be completed by February 2021. We have a dependency on SJGH's audit and as a result, SJCC's audit is expected to be completed by April 2021. FQHC management will be meeting with the various sections of the County to construct our business within the County, including meeting with HR in two weeks to discuss labor. More information will be provided as it becomes available.</p>			Infrastructure Item	Current State	Future State	Payroll	SJGH Payroll	SJCC Payroll	Accounts Payable	SJGH A/P	SJCC A/P	Purchasing*	SJGH & County Purchasing	SJCC Purchasing	Legal	County Counsel	County Counsel	IT	SJGH IT	County ISD	HR	SJGH & County HR	County HR	Budget	SJGH Budget	SJCC Budget	Medical Staff	SJGH Medical Staff	SJCC & SJGH Medical Staff (MOU)	Credentialing & Privileging	SJGH Medical Staff Office	SJCC Credentialing & SJGH MSO (MOU)	Payer Contracting	SJGH Contracting	SJCC & SJGH Contracting (MOU)	French Camp Facility Services	SJGH Engineering/Security/EVS	SJGH Engineering/Security/EVS (MOU)	California St. Facility Services	BHS Engineering/Security/EVS (MOU)	BHS Engineering/Security/EVS (MOU)	Coding, Billing, and Collections	EMMI	EMMI	CAO / BOS Interaction	SJGH CEO/CFO	SJCC CEO/CFO		
Infrastructure Item	Current State	Future State																																															
Payroll	SJGH Payroll	SJCC Payroll																																															
Accounts Payable	SJGH A/P	SJCC A/P																																															
Purchasing*	SJGH & County Purchasing	SJCC Purchasing																																															
Legal	County Counsel	County Counsel																																															
IT	SJGH IT	County ISD																																															
HR	SJGH & County HR	County HR																																															
Budget	SJGH Budget	SJCC Budget																																															
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<p><b>4. <u>Adjournment (Brian Heck)</u></b></p> <p>There being no further topics of discussion, Brian Heck adjourned the meeting at 4:41 p.m.</p>			No Attachments	No Action Required																																													



**Audit Committee Meeting Agenda  
March 30, 2021 at 4:00 p.m.**

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**[Join Microsoft Teams Meeting](#)**

[+1 209-645-4071](#) United States, Stockton (Toll)

Conference ID: 710 946 401#

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**Agenda**

- |    |  |              |                |
|----|--|--------------|----------------|
| 1. | Call to order  | Brian Heck   | <b>1 min</b>   |
| 2. | Approval of Minutes from Jan 26, 2020 & Feb 23, 2020 | * Brian Heck | <b>1 min</b>   |
| 3. | SJCC Separation Update                               | Kris Zuniga  | <b>20 mins</b> |
| 4. | Adjournment  | Brian Heck   | <b>1 min</b>   |

**\* Action Item**

Next Meeting: April 27, 2021 at 4:00 p.m.

Note: If you need disability-related modification or accommodation to participate in this meeting, please contact San Joaquin County Clinics at (209) 468-6757 or (209) 468-6372 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a). Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection by contacting Ambulatory Care Services at 500 W. Hospital Road, French Camp, CA during normal business hours.



*San Joaquin County Clinics (SJCC)*

Minutes of February 23, 2021 at 4:00 PM  
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**San Joaquin County Clinics**  
**Web Conference Call**

**BOARD MEMBERS PRESENT:** Brian Heck (SJCC Audit Committee Chair); Alicia Yonemoto (SJCC Board Vice-Chair)  
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**GUESTS:** NONE

AGENDA ITEM	ATTACHMENTS	ACTION
<p><b>1. <u>Call to Order &amp; Establish Quorum (Brian Heck, Audit Committee Chair)</u></b></p> <p>Attendees were notified this meeting is being recorded. The meeting was called to order by Brian Heck at 4:03 p.m. A quorum was established for today's meeting.</p>	No Attachments	No Action Required
<p><b>2. <u>Approval of Minutes of January 26, 2021 (Brian Heck, Audit Committee Chair)</u></b></p> <p>Due to no quorum established, the minutes were not voted on. This will be addressed during next month's meeting.</p>	Attachment 2 (Audit Committee Meeting Minutes from January 26, 2021)	Minutes will be voted upon during next month's meeting due to no quorum established
<p><b>3. <u>SJCC Separation Update (Kris Zuniga, SJCC CFO)</u></b></p> <p>Below is the updated project plan for separation. Kris Zuniga advised some adjustments were made as new information has become available, specifically item 1b, the treatment of prospective supplemental revenue. This is in relation to the programs available to us by being a public healthcare system. These are primarily State programs run either directly through the State or our health plans.</p> <p>Kris stated the most impactful development to the positive has been that we were able to meet with Human Resources and have begun discussions for identifying the FQHC staff and have collaboratively developed a plan for steps for changes to occur.</p> <p>Dr. Fadoo advised our deadline is the end of June 2021 and everyone is aware of this.</p>	Draft SJCC Separation Project Plan	No Action Required

AGENDA ITEM		ATTACHMENTS	ACTION
<div>DRAFT SJCC SEPARATION PROJECT PLAN</div>	<b>PROJECT ITEM</b>	<b>ESTIMATED COMPLETION</b>	
	1 IDENTIFICATION OF SJCC GAAP FINANCIAL STATEMENTS	OCT 2020	
	1a RETROSPECTIVE TREATMENT OF SUPPLEMENTAL REVENUES	OCT 2020	
	1b PROSPECTIVE TREATMENT OF SUPPLEMENTAL REVENUES	FEB 2021	
	2 ESTABLISHMENT OF SJCC COUNTY FUND	OCT 2020	
	3 ESTABLISHMENT OF SJCC OPERATING & PAYROLL BANK ACCTS	OCT 2020	
	3a CASH DEPOSIT INTO SJCC CASH OPERATING ACCOUNT	APR 2021	
	4 IDENTIFICATION OF SJCC FINANCIAL SYSTEMS	OCT 2020	
	5 ESTABLISHMENT OF INTERIM INFRASTRUCTURE FOR SJCC		
	5a PAYROLL - SJGH PAYROLL	NOV 2020	
	5b ACCOUNTS PAYABLE - SJGH A/P	NOV 2020	
	5c PURCHASING - SJGH PURCHASING	FEB 2021	
	5d LEGAL - COUNTY COUNSEL	FEB 2021	
	6 NOTIFICATION OF PLANNED SEPARATION TO HEALTHPLAN SAN JOAQUIN	NOV 2020	
	6a EXECUTION OF NEW CONTRACT WITH HEALTHPLAN SAN JOAQUIN	FEB 2021	
	7 NOTIFICATION OF PLANNED SEPARATION TO OTHER MANAGED CARE PAYERS	FEB 2021	
	7a EXECUTION OF NEW CONTRACTS WITH OTHER MANAGED CARE PAYERS	APR 2021	
	8 SJGH AUDIT COMPLETION	FEB 2021	
	9 EXECUTION OF SJCC MOU'S WITH BH & SJGH	JAN 2021	
	9a IDENTIFICATION OF SJCC EMPLOYEES CURRENTLY WITHIN SJGH	FEB 2021	
	9b INPUT OF SJCC EMPLOYEES INTO NEW PAYROLL SOFTWARE	APR 2021	
	10 SJCC AUDIT COMPLETION	APR 2021	
	11 IMPLEMENTATION OF NEW SJCC FINANCIAL SYSTEMS		
	11a CORE ABILA ACCOUNTING SYSTEM	APR 2021	
	11b ABILA PURCHASING SYSTEM	JUN 2021	
	11c ABILA PAYROLL SYSTEM	JUL 2021	
	11d ABILA HR SYSTEM	JUL 2021	
	12 ESTABLISHMENT OF PERMANENT INFRASTRUCTURE FOR SJCC		
	12a PAYROLL - SJCC PAYROLL DEPARTMENT	JUL 2021	
	12b ACCOUNTS PAYABLE - SJCC A/P FUNCTION	APR 2021	
12c PURCHASING - SJCC PURCHASING DEPARTMENT	JUL 2021		
12d LEGAL - COUNTY COUNSEL	FEB 2021		
<b>4. <u>Adjournment (Brian Heck)</u></b>			
There being no further topics of discussion, Brian Heck adjourned the meeting at 4:18 p.m.		No Attachments	No Action Required

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# READING & UNDERSTANDING GAAP FINANCIAL STATEMENTS

PART I

Kris Zuniga, SJCC CFO

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# AGENDA

- 
- Primary Financial Statements
  - The Balance Sheet
  - Comparative Balance Sheet
  - Sample Balance Sheet
  - Q&A

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PRIMARY  
FINANCIAL  
STATEMENTS

Basic financial statements:

Balance Sheet

Income Statement

Statement of Cash Flows

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# PRIMARY FINANCIAL STATEMENTS

- 
- Primary financial statements answer basic questions including:
    - What is SJCC's current financial status?
    - What was SJCC's operating results for a given period?
    - How did SJCC obtain and use cash during the period?

# THE BALANCE SHEET

$$\text{Assets} = \text{Liabilities} + \text{Retained Earnings}$$



What are the  
resources of SJCC?



What are SJCC's  
existing obligations?



What are SJCC's net  
assets?

## THE BALANCE SHEET

Summary of the financial position of SJCC at a particular date

Assets: cash, accounts receivable, inventory, land, buildings, equipment and intangible items

Liabilities: accounts payable, notes payable and mortgages payable

Net Assets: retained earnings after all obligations have been satisfied

## CLASSIFIED AND COMPARATIVE BALANCE SHEETS

They distinguish between:

Current and long-term assets

Current and long-term liabilities

Listed in decreasing order of liquidity

*Comparative* so financial statement users can identify significant changes over time. They have more than one year on the Balance Sheet.

## SAMPLE BALANCE SHEET

### Assets

Cash	\$ 50
Accounts receivable	200
Land	<u>300</u>

Total assets \$550

### Liabilities

Accounts payable	\$ 150
Notes payable	<u>250</u>
	<u>\$400</u>

### Net Assets

Retained earnings	<u>150</u>
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Total liabilities  
and net assets \$550

**Must  
Equal**





## SAN JOAQUIN COUNTY CLINICS

Q&A

# Sliding Fee Scale for San Joaquin County Clinics

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## 2021 Federal Poverty Level Based on Monthly Income by Family Size

Office Visit	\$30 Nominal Fee	\$40 Minimum Fee	\$50 Minimum Fee	\$60 Minimum Fee	\$185 FULL FEE
Nurse Visit	\$5 Nominal Fee	\$10 Minimum Fee	\$15 Minimum Fee	\$20 Minimum Fee	\$40 Full Fee
Family Size	0-100%	101 - 133%	134 - 150%	151 - 200%	Over 200%
1	\$1,073.33	\$1,427.53	\$1,610.00	\$2,146.67	\$2,146.68 and over
2	\$1,451.67	\$1,930.72	\$2,177.50	\$2,903.33	\$2,903.34 and over
3	\$1,830.00	\$2,433.90	\$2,745.00	\$3,660.00	\$3,660.01 and over
4	\$2,208.33	\$2,937.08	\$3,312.50	\$4,416.67	\$4,416.68 and over
5	\$2,586.67	\$3,440.27	\$3,880.00	\$5,173.33	\$5,173.34 and over
6	\$2,965.00	\$3,943.45	\$4,447.50	\$5,930.00	\$5,930.01 and over
7	\$3,343.33	\$4,446.63	\$5,015.00	\$6,686.67	\$6,686.68 and over
8	\$3,721.67	\$4,949.82	\$5,582.50	\$7,443.33	\$7,443.34 and over
Each additional person +8	\$383.33	\$509.83	\$575.00	\$766.66	\$766.66

**FULL FEE \$185 per visit  
(\$40 for Nurse Visit)**

**All above Services- Income Above 200% of Federal  
Poverty Guidelines or No Proof of Income**

<https://www.federalregister.gov/documents/2021/02/01/2021-01969/annual-update-of-the-hhs-poverty-guidelines>

*Effective 02/01/2021*

# CEO Report – Previous 30 Days

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- COVID19 response
  - Testing continues but heaviest focus is on vaccination
  - SJCC has been named by SJCPHS as the County's #1 vaccinator partner
  - Mass vax events occurring daily at multiple locations; 5,000+ vaccines/week
  - County to sign MOU with State rather than with Blue Shield TPA
  - Outreach events garnering national attention
- Telehealth
  - Contracted with Doximity to extend video capabilities to non-portal-enrolled patients
  - Working with CAPH on advocacy to maintain PPS flexibilities for telephonic encounters
- SJCC/SJGH separation
  - Detailed updates provided to SJCC Board Audit Committee
  - SJC BOS approved item on 1/5/21; SJCC is a County "affiliate"
  - Active issues: MOU development, SJCC budget development, County Counsel
- HRSA compliance
  - Revisions to P&Ps are in various stages of completion
    - After hours-call: contracted with PerfectServe
    - Credentialing/Privileging: evaluating vendors
- Quality Update – currently in QIP PY4, 40 metrics, all P4P, equity
  - QI team held drive-through pilot 3/9; will transition to in-clinic support