

**San Joaquin County Clinics (SJCC)
Minutes of October 18, 2018
Special Board Meeting**

**San Joaquin General Hospital
Conference Room 1**

Board Members Present

Rod Place
Alvin Maldonado
Alicia Yonemoto
Esgardo Medina
Beth Shelton
Mary Mills

SJCC Staff Present

Chuck Wiesen, Interim SJCC Executive Director
Diana Surber, SJCC Interim Chief Financial Officer
Farhan Fadoo, MD, SJCC Medical Director
Isela Kloeppe, ACS
Joan Singson, Director, Population Health Department
Erin Franklin, Population Health Department

SJC Liaisons Present

David Culberson, CEO, SJGH
Greg Diederich, Director, HCS
Vanessa Anderson, Management Analyst, HCS
Cynthia King, Administrative Secretary, HCS

Guests

Bonnie Brownlee, WIPFLI

Call to Order

The meeting was called to order at 6:00 by Chair, Rod Place.

Public Comments

None

Approval of Minutes of August 28, 2018 Board Meeting

This item was deferred to the regular Board meeting on October 30.

Report on Finance Committee Meeting

There was no Finance Committee meeting prior to this special meeting.

Board Action Items

Election of Officers – Chair, Vice Chair, Secretary and Treasurer

The slate of officers presented to the Board by the nominating committee was as follows: Chair - Rod Place, Vice Chair - Alicia Yonemoto, Treasurer - Luz Maria Sandoval, Secretary - Ismael Cortez.

Mary Mills made a motion to accept the slate of officers as presented. Beth Shelton seconded the motion, and the Board unanimously approved the motion.

New Board Members

The application from Michael Baskett was previously presented to the Board for their review and consideration.

Alicia Yonemoto made a motion to approve Michael Baskett as a Board member. Esgardo Medina seconded the motion, and the Board unanimously approved the motion.

Approval Renewal of Three Year Board Terms-Rod Place, Beth Shelton, Alicia Yoneoto, Alvin Maldonado and Mary Mills

Esgardo Medina made a motion to approve the renewal of three year Board terms for Rod Place, Beth Shelton, Alicia Yonemoto, Alvin Maldonado and Mary Mills. Alvin Maldonado seconded the motion, and the Board unanimously approved the motion.

Accept Final SJCC Budget for FY 2018-2019

The final SJCC budget for FY 2018-2019 was provided to the Board at the meeting on September 25. Diana Surber indicated that there was an increase in depreciation in the amount of \$7,000.

Mary Mills made a motion to accept the Final SJCC budget for FY 2018-2019. Esgardo Medina seconded the motion. The motion was accepted with approval by Mary Mills, Esgardo Medina, Rod Place, Alvin Maldonado, and Beth Shelton. Alicia Yonemoto abstains from voting.

Approve Quality Program Improvement Project Policy

Dr. Fadoo answered questions from the Board about the policy. His Quality Improvement staff meets monthly. Someone from that staff will report to the Board's Quality Improvement subcommittee at the subcommittee's monthly meetings. The Board asked to defer approval to the October 30 meeting so that further review of the policy can be made.

Bylaws Review & Revisions

This item has been deferred to the October 30 meeting to allow Board members time to review the document.

Change of Scope

Based on the changes we are making Chuck Wiesen is requesting the following changes in scope:

- Translation/Interpreting - Change to Direct & Contract FQ Pays
- Coverage after Hours - Change to Direct & Contract FQ does not pay
- Preventive Dental - Change to Direct & Contract FQ does not pay
- Nutrition - Change to Direct
- Speech/Language - Change to Contract FQ does not pay

Add the following services as contracted FQ does not pay:

- Advanced Diagnostic Radiology
- Pulmonary
- Gastroenterology
- Infectious Disease
- Cardiology
- Endocrinology

Alicia Yonemoto made a motion to approve the requested changes in scope. Esgardo Medina seconded the motion, and the Board unanimously approved the motion.

Organizational Structure (Org Chart)

This item will be presented to the Board at the October 30 meeting.

CEO Succession Plan

This item was deferred to the October 30 meeting.

After Hours Call Policy

This item was deferred to the October 30 meeting.

Board Discussion Items

Process of Billing

This item was deferred to the October 30 meeting.

Operational and Staff Reports

Clinic Operational Report

Chuck Wiesen provided a report in preparation for the HRSA site visit and describing some of the proposed changes.

June and July Financials

The June and July financial reports will be presented at the October 30 meeting.

Next Meeting

The next Board meeting will be held on Tuesday, October 30, 2018 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

Adjournment

The meeting was adjourned at 6:38 p.m.