

**San Joaquin County Clinics (SJCC)  
Minutes of September 25, 2018  
Board Meeting**

**San Joaquin General Hospital  
Conference Room 1**

**Board Members Present**

Alvin Maldonado  
Alicia Yonemoto  
Esgardo Medina  
Beth Shelton

**SJCC Staff Present**

Chuck Wiesen, Interim SJCC Executive Director  
Diana Surber, SJCC Interim Chief Financial Officer  
Betty Jo Reindel, RN, SJCC Nursing Department Manager  
Farhan Fadoo, MD, SJCC Medical Director

**SJC Liaisons Present**

David Culberson, CEO, SJGH  
Greg Diederich, Director, HCS  
Cynthia King, Administrative Secretary, HCS  
Mary Esteban, Interim SJGH Deputy Finance Director  
Joan Singson, Director, Population Health Department  
Erin Franklin, Population Health Department  
Isela Kloeppe, Population Health Department  
Kur Song, Population Health Department  
Jeff Slater, Population Health Department

**Guests**

John Bousquet  
Mike Baskett

**Call to Order**

The meeting was called to order at 5:08 by Board Member, Alicia Yonemoto.

## **Public Comments**

John Bousquet mentioned that when his records were transferred from eCW to Cerner, all of his prescriptions were not transferred over. It was explained to him that no prescriptions are transferred from eClinical Works but rather entered new and correctly for the present orders.

Dr. Fadoo explained that in the future patients will be able to access their records (test results, prescriptions, etc.) through the patient portal.

## **Approval of Minutes of August 28, 2018 Board Meeting**

This item was deferred as there was not a quorum.

## **Report on Finance Committee Meeting**

Diana Surber presented the June financial report. The details are below under “June Financials.”

## **Board Action Items**

### **Election of Officers – Chair, Vice Chair, Secretary and Treasurer**

This item was deferred as there was not a quorum.

### **New Board Members**

This item was deferred for lack of a quorum.

### **Approval Renewal of Three Year Board Terms-Rod Place, Beth Shelton, Alicia Yoneoto, Alvin Maldonado and Mary Mills**

This item was deferred as there was not a quorum.

### **Accept Final SJCC Budget for FY 2018-2019**

This item was deferred as there was not a quorum.

### **Approve Addition of Medication Assisted Treatment (MAT) Program**

Joan Singson, Director of the Population Health Department explained what the MAT program is about. She explained it was a “hub and spokes” system. The program’s goal is to maintain quality of life for patients without using opioids while transitioning to a less detrimental medication. The

prescriptions that they will use should help to ease withdrawal symptoms from opioids. The program includes counseling and behavioral health services.

Approval of this program was deferred as there was not a quorum.

#### Approve Quality Program Improvement Project Policy

Dr. Fadoo introduced the changes to the Quality Improvement/Quality Assurance Plan and had Erin Franklin further explain it. This policy replaces the previous Grievance Policy and Performance Improvement Policy. Board members were asked to review the policy so that approval can be made at the next Board meeting.

### **Board Discussion Items**

#### Process of Billing

This item was deferred as there was not a quorum.

#### Extra Board Meeting for Approval of Policies for Site Visit

Chuck Wiesen explained that there may be the need for a Board meeting prior to the regularly scheduled meeting on October 30 in order to get items approved by the Board before the HRSA site visit.

### **Operational and Staff Reports**

#### Clinic Operational Report

Chuck Wiesen provided a report on activities in the clinics for the past month.

On November 8, Smile CA will be at the clinics to give 4-6 hours of dental care. Joan Singson would like to have other services provided at the same time in a health fair fashion.

Mr. Wiesen noted the improvements with Mental Health Services with Dr. Brar's start along with the two LCSW's. Dr. Durrani met with us and wants to build along a shared plan to use the available Mental Health Staff serve as many people as possible. He is willing to supply more behavioral health staff as they become available and SJCC needs them.

Patients are being encouraged to access the patient portal. The portal allows patients to view test results, upcoming appointments and other helpful information.

Board members were given a press release entitled, "Trump Administration's New Regulation Could Cripple Health Care Providers' Ability to Serve Their Communities." It states the concerns about the elimination of the Affordable Care Act programs which have given health coverage to so many of the uninsured.

## June Financials

There were a total of 7,907 visits in June, 7,703 of which were billable. This amount is 5% less than budgeted. Gross patient revenue was \$1.5 million, which was 5.2% less than budgeted. Total expenses of \$1.7 million was 19.6% less than budgeted.

Mary Esteban provided the accounts receivables information. Cash collections for the two week period ending 9/11/18 was \$202,244. Total number of claims billed for the September was 4,593. 4,403 of those were clean claims.

Alicia Yonemoto asked that Ms. Surber resume providing the productivity report, which lists the average amount of patients per hour that each physician services.

## Next Meeting

The next Board meeting will be held on Tuesday, October 30, 2018 at 5:00 p.m. at San Joaquin General Hospital in Conference Room 1.

## Adjournment

The meeting was adjourned at 6:15 p.m.