



San Joaquin County Clinics  
**Board Governance Committee Meeting Agenda**  
Thursday February 10, 2022, 5:00 p.m.

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[Click here to join the meeting](#)

[+1 209-645-4071](#) United States, Stockton (Toll)

Phone Conference ID: 298 318 630#

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- |  |               |
|--|---------------|
| 1. Introduction & Establish Quorum       | Brian Heck    |
| a. Call to Order & Establish Quorum      |               |
| 2. Review Current Recruitment Candidates | Jeff Slater   |
| a. Jodie Moreno                          | * Jeff Slater |
| b. Paulette Amous-Gross                  | * Jeff Slater |
| 3. Adjournment of Board Meeting          | Brian Heck    |

**\*Action Item**

**Next Meeting Date:** TBD  
Microsoft Teams Meeting

**Note:** If you need disability-related modification or accommodation to participate in this meeting, please contact San Joaquin County Clinics (SJCC) at (209) 468-7837 at least 48 hours prior to the start of the meeting. Government Code Section 54954.2(a). Materials related to an item on this agenda submitted to the Board after distribution of the agenda packet are available for public inspection by contacting SJCC Clinic Administration at 500 W. Hospital Road, French Camp, CA during normal business hours.

Minutes of October 25, 2021

San Joaquin County Clinics Board of Directors – Governance Committee

**Board Members Present:**

Rod Place (SJCC Board Chair); Brian Heck (SJCC Board Member)

**Absent Excused:**

Chris Scoz (SJCC Board Member)

**Absent Unexcused:**

none

**Guests:**

Farhan Fadoo (SJCC CEO); Alice Soulligne (SJCC COO); Kris Zuniga (SJCC CFO); Jeff Slater (SJCC Consultant); Michael Allen (SJCC Board Clerk); Susan Thorne (SJCC Consultant)

AGENDA ITEM	ATTACHMENTS	ACTION
<p><b>1. <u>Call to Order (Rod Place, SJCC Board Chair)</u></b> The meeting was called to order at 4:07 p.m. by Rod. A quorum was established for today's meeting.</p>	<p>No attachments</p>	<p>No action required</p>
<p><b>2. <u>Approval of Minutes from 9/20/21 and 9/27/21 (Rod Place, SJCC Board Chair)</u></b> A quorum was established and the minutes from the previous month's Governance meetings were adopted.</p>	<p>Board Minutes 2021-09-20 Board Minutes 2021-09-27</p>	<p>Brian motioned to approve the minutes from both September sessions and Rod seconded; minutes were approved unanimously</p>
<p><b>3. <u>Review Current Recruitment Candidates (Jeff Slater)</u></b> Eric Boyce initially expressed interest, but has not been in communication.</p> <p>Kathleen Garcia mailed her application in and we received it on 10/15/21; phone interview to follow.</p> <p>Monica Fuentes was interviewed and her application reviewed by the Governance Committee. She was noted as a strong community advocate.</p> <p>Jessica Hernandez was interviewed and her application reviewed by the Governance Committee. She was noted as a strong candidate based on patient experience.</p> <p>Susan noted that if both candidates are voted to the Board, there will be 10 members after the October Board member transitions. Term lengths were discussed with options for 1, 2, or 3 years to stagger rotations. It was noted that all Board members will rotate off during the October sessions each year.</p> <p>Term lengths were proposed as follows: Cynthia King (term expires 2022) Karen Lee (term expires 2022) Bernadette Pua (term expires 2022) Monica Fuentes (term expires 2023) Esgardo Medina (term expires 2023) Rod Place (term expires 2023) Paul Antigua (term expires 2024) Charson Chang (term expires 2024) Brian Heck (term expires 2024) Jessica Hernandez (term expires 2024)</p>	<p>No attachments</p>	<p>Brian motioned to bring Monica Fuentes to the full Board for membership and Rod seconded; motion was approved unanimously</p> <p>Brian motioned to bring Jessica Hernandez to the full Board for membership and Rod seconded; motion was approved unanimously</p> <p>Rod motioned to accept the Board member term lengths and Brian seconded via email; motion was approved unanimously</p>

<p><b>4. <u>New Board Member Orientation Process (Susan Thorner/Jeff Slater)</u></b>          New Board member onboarding process was discussed, including orientation, training, and retreats.</p>	<p>No attachments</p>	<p>No action required</p>
<p><b>5. <u>Governance Committee Structure for 2021-22 (Rod Place, SJCC Board Chair)</u></b>          Audit committee was decided to be scheduled annually, with additional meetings on an ad hoc basis.          Finance committee was decided to be scheduled monthly.          Governance committee was decided to be scheduled quarterly, with additional meetings on an ad hoc basis.          Quality committee was decided to be scheduled quarterly.</p> <p>Quality committee will be chaired by Dr. Charson Chang, joined by [REDACTED].</p> <p>Finance committee will be chaired by Paul Antigua, joined by Esgardo and [REDACTED].</p> <p>Governance Committee will be chaired by Cynthia King, joined by [REDACTED].</p> <p>Audit Committee will be chaired by Monica Chang, joined by [REDACTED].</p>	<p>No attachments</p>	<p>No action required</p>
<p><b>6. <u>Discuss New Slate of Officers (Rod Place, SJCC Board Chair)</u></b>          New officer proposals were Brian Heck as Vice-Chair and Paul Antigua as Treasurer.</p>	<p>No attachments</p>	<p>No action required</p>
<p><b>7. <u>Adjournment of Board Meeting</u></b>          There being no further topics of discussion, Brian Heck adjourned the meeting at 5:03 p.m.</p>	<p>No attachments</p>	<p>No action required</p>



**SAN JOAQUIN COUNTY CLINICS  
APPLICATION FOR BOARD OF DIRECTORS**

**INSTRUCTIONS:** Please complete each item below. For more information or assistance, contact the Clerk of the Board of San Joaquin County Clinics.

**THIS DOCUMENT IS SUBJECT TO PUBLIC INSPECTION**

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MEMBERSHIP INTEREST:      REGULAR BOARD      FINANCE ONLY      QUALITY ONLY

CATEGORY FOR WHICH YOU ARE APPLYING:  
   PATIENT MEMBER                      NON-PATIENT MEMBER

MR      MS      \_\_\_\_\_ MI      \_\_\_\_\_  
   FIRST NAME                      LAST NAME

BIRTHDATE \_\_\_\_\_ / \_\_\_\_\_ / \_\_\_\_\_  
   MONTH                      DAY                      YEAR

\_\_\_\_\_ CITY      \_\_\_\_\_ STATE      \_\_\_\_\_ ZIP  
HOME ADDRESS

Length of Residence: \_\_\_\_ Years \_\_\_\_ Months

\_\_\_\_\_ CITY      \_\_\_\_\_ STATE      \_\_\_\_\_ ZIP  
MAILING ADDRESS (if different from Home)

\_\_\_\_\_ CONTACT PHONE NUMBER  
EMAIL

\_\_\_\_\_ JOB TITLE  
CURRENT EMPLOYER

\_\_\_\_\_ JOB TITLE  
FORMER EMPLOYER (IF RETIRED)

## INTERESTS AND EXPERIENCES

HOW DID YOU LEARN OF THE OPENING?

BRIEFLY STATE, WHY YOU ARE INTERESTED IN SERVING ON SJCC'S BOARD OF DIRECTORS:

PLEASE CHECK ANY OF THE FOLLOWING EXPERIENCE/EXPERTISE YOU POSSESS:

BEHAVIORIAL HEALTH  
BUSINESS  
COMMUNITY ADVOCATE  
EDUCATION/CHILD CARE  
FINANCIAL/BANKING/ACCOUNTING  
FUND RAISING  
GOVERNMENT  
HEALTH CARE-ADMINISTRATION  
HEALTH CARE-CLINICAL/QM/QI  
LABOR RELATIONS/HUMAN  
RESOURCES LEGAL  
PLANNING/PROGRAM EXPERTISE  
PUBLIC RELATIONS  
RELIGION/FAITH-BASED  
SOCIAL/HUMAN SERVICES  
OTHER (PLEASE SPECIFY)

BRIEFLY DESCRIBE YOUR EXPERIENCE/EXPERTISE/EDUCATION THAT YOU FEEL WILL BE HELPFUL FOR FULFILLING THE RESPONSIBILITIES OF A BOARD MEMBER.

BRIEFLY STATE THE PROFESSIONAL AND/OR OTHER COMMUNITY ORGANIZATIONS TO WHICH YOU BELONG:

1. Are you an employee or officer of San Joaquin County, any City in the County, the State, or the Federal government? Yes No

*If yes, please specify employer or office:* \_\_\_\_\_  
 \_\_\_\_\_

2. Have you ever been convicted of a felony which could disqualify you from appointment? Yes No

*If yes, please list the nature of the conviction and the date and court in which the conviction was entered.* \_\_\_\_\_  
 \_\_\_\_\_

3. Are you related by blood, adoption or marriage to any employee or officer of San Joaquin County Clinics or San Joaquin County? Yes No


*If yes, please specify:* \_\_\_\_\_  
 \_\_\_\_\_

4. Are there any facts of which you are aware that would cause you to have an actual or apparent conflict of interest with respect to the position to which you are seeking appointment? Yes No

*If yes, please specify:* \_\_\_\_\_  
 \_\_\_\_\_

5. Confirm you meet the minimum qualifications to serve on the committee for which you are applying and are available to attend meetings regularly. Qualifications and meeting information is listed on the Fact Sheet available at the Clerk of the Board office and on the website at [www.sjclinics.org](http://www.sjclinics.org) Yes No

Please complete the entire Board Packet and submit along with a current CV or resume.

  
 \_\_\_\_\_  
**APPLICANT SIGNATURE** **DATE**

**MAIL TO**  
 Clerk of the Board  
 San Joaquin County Clinics  
 500 West Hospital Road French Camp, CA 95231

**OR EMAIL TO THE CLERK OF THE BOARD AT**  
[mjallen@sjgh.org](mailto:mjallen@sjgh.org)



**SAN JOAQUIN COUNTY CLINICS**  
**BOARD OF DIRECTORS**

**APPLICATION ADDENDUM**

Membership on the San Joaquin County Clinics (SJCC) Board, by federal regulation, requires the majority of the members be patients of the clinic system and that collectively, members adequately represent the demographics of patients served in terms of race/ethnicity, gender and economic status. This information is required in order to accept an application for board membership, and incomplete applications will not be considered.

Gender (Select one):

Race (Select one):

Ethnicity (Select one):

For prospective board members who are clinic patients:

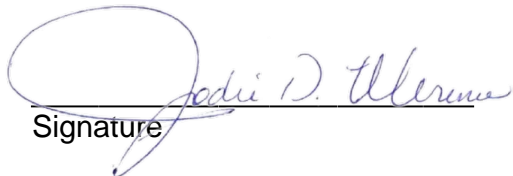
Have you obtained medical care from San Joaquin County Clinics within the previous 2 years?

Yes      No

If yes, at what clinic are you a patient? (Check all that apply):

- Family Medicine Clinic, French Camp
- Primary Medicine Clinic, French Camp
- Healthy Beginnings, French Camp
- Healthy Beginnings CA St, Stockton
- Family Practice Clinic CA St, Stockton
- Children's Health Services CA St, Stockton

I agree and understand that my potential board membership publicly identifies me as a patient of San Joaquin County Clinics. Any and all other health information regarding my medical care at SJCC remains protected and confidential. I, therefore, accept this disclosure, and do not hold the SJCC responsible for this limited disclosure.

  
Signature

\_\_\_\_\_  
Date

Please note: Service on this board requires annual disclosure of potential conflicts of interest



**San Joaquin County Clinics**  
500 West Hospital Road • French Camp • CA 95231 • (209) 468-7837

**To: Interested San Joaquin County Clinics Patients and other Residents of San Joaquin County**

**Re: San Joaquin County Clinics Board Members**

San Joaquin County Clinics (SJCC) is seeking interested and energetic clinic patients and other individuals who either live or work in San Joaquin County to serve on its Board of Directors. A federally qualified health center with a mission to improve the health and well-being of our patients and community, SJCC is looking for Board members to help us maintain and enhance our services.

We are particularly seeking Board members who are patients, including parents and legal guardians of dependent children or adults who received care at SJCC, and non-patient community members who reflect the populations we serve.

The Board meets monthly, and Board members will also be expected to serve on a Board Subcommittee. Please review the attached information about the role and responsibilities of the Board. If interested, please complete the attached application and supplemental information.

Please submit your application to:

**San Joaquin County Clinics**  
**P.O. Box 1020**  
**French Camp, CA 95201**

or to the Clerk of the Board, via email:

**[mjallen@sjgh.org](mailto:mjallen@sjgh.org)**

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*Primary Medicine Family Medicine Pediatrics*  
*Healthy Beginnings (OB/GYN) French Camp | Stockton*





**SAN JOAQUIN COUNTY CLINICS  
BOARD FACT SHEET**

**COMPENSATION:** None.

**LEGAL AUTHORITY:** San Joaquin County Board of Supervisors Board Order B-10-839, August 31, 2010; Applicant/Co-Applicant Agreement, Board Order A-12-458, January 5, 2021; the Bureau of Primary Health Care (BPHC) Health Center Program Compliance Manual, dated September 22, 2009; IRS Code Section 501 c (3); Articles of Incorporation, dated September 30, 2010; SJCC Bylaws, adopted June 27, 2011.

**MEMBERSHIP  
QUALIFICATION AND  
RESIDENCY:**

The San Joaquin County Clinics Board consists of no less than 9 and no more than 25 members. All members must live or work in San Joaquin County and be lawful U.S. residents.

At least fifty-one percent (51%) of SJCC Board members must be active SJCC patients as defined by the Health Resources and Services Administration (HRSA)'s Bureau of Primary Health Care (BPHC).

No more than forty-nine percent (49%) shall be non-patient members. These Board members must be representative of the community served by SJCC and will be selected for their expertise in health care, finance and banking, legal affairs, community affairs, and other commercial and industrial concerns, and for their capability of providing leadership in the community (non-user members). No more than one-half of the non-patient members may derive more than 10 percent (10%) of their annual income from the health care industry.

No member may be a County employee, or immediate family member of an employee of San Joaquin County Clinics. Nor may they have a financial interest which would constitute a conflict of interest.

**TERM:**

The term of office for members of the Board shall be three (3) years and until a successor has been designated and qualified. Terms shall end on October 31st, except as may be needed to maintain Board stability and continuity. Directors may serve up to three (3) consecutive terms after which the Director shall leave the Board for at least twelve (12) months.

**GENERAL RESPONSIBILITIES:**

San Joaquin County Clinics (SJCC) is a federally designated Health Center Program Look Alike. To maintain this designation, it must be in compliance with specific Health Center Program requirements as outlined in the Health Center Program Compliance Manual. The Board of Directors of SJCC has general responsibility for oversight of the Health Center Program project including the following:

- Provide governance for SJCC
- Approve selection, dismissal and annually evaluate the of the SJCC Chief Executive Officer and adopt bylaws for the governance of the SJCC Board
- Adopt policies identifying services to be delivered by SJCC and the hours during which they will be provided
- Approve budget for SJCC operations, subject to approval by the San Joaquin County Board of Supervisors (BOS)
- Develop financial priorities & strategies
- Evaluate the effectiveness of the clinics
- Assure compliance with federal, State & local laws, ordinances & regulations
- Adopt policies as necessary
- Approve grant applications and/or the annual recertification related to the Health Center Program.
- Provide direction for/engage in long-range planning

**Board Participation**

- Attend at least 80% of board meetings and board activities
- Actively participate on at least one standing committee
- Average time commitment is around 4-5 hours per month

**MEETING FREQUENCY:**

The Board shall meet once per month, either in-person or via teleconference. Ad hoc and standing committees shall convene as determined by Board Chair or individual committees, as appropriate.

**MEETING TIME AND LOCATION:**

Last Tuesday of each month (Subject to change due to holidays)  
San Joaquin General Hospital **OR** via teleconference  
Conference Room 1A  
500 West Hospital Road  
French Camp, CA

**CONTACT PERSONS:**

Michael Allen  
Clerk of the Board  
San Joaquin County Clinics  
500 West Hospital Road  
French Camp, CA 95231  
[mjallen@sjgh.org](mailto:mjallen@sjgh.org)

Rod Place  
Chair, Board of Directors  
San Joaquin County Clinics  
[rplace@sjgh.org](mailto:rplace@sjgh.org)

(209) 468-7837

*Revised 7-26-21*



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\_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_      \_\_\_\_\_  
HOME ADDRESS                                      CITY                                      STATE      ZIP

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\_\_\_\_\_      \_\_\_\_\_  
CURRENT EMPLOYER                                      JOB TITLE

\_\_\_\_\_      \_\_\_\_\_  
FORMER EMPLOYER (IF RETIRED)                                      JOB TITLE

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*Paulette Amous Gross*  
 \_\_\_\_\_  
**APPLICANT SIGNATURE** **DATE**

**MAIL TO**  
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**OR EMAIL TO THE CLERK OF THE BOARD AT**  
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**BOARD OF DIRECTORS**

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*Paulette Amous Gross*

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

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