

Minutes of November 29, 2022 San Joaquin Health Centers Board of Directors

Board Members Present: Dr. Farhan Fadoo (CEO); Monica Fuentes; Brian Heck (Vice Chair); Cynthia King; Karen Lee; Esgardo Medina; Samantha Monks; Jodie Moreno; Rod Place (Board Chair); Bernadette Pua; Tarsha Taylor-Godfrey

Excused Absent: Jessica Hernandez; Kristin Shinn

Unexcused Absent: none

SJHC Staff: Michael Allen; Angela Ayala; Mary-Lou Milabu; Barbara Kissinger-Santos; Jeff Slater; Alice Souligne; Kris Zuniga

Guests:

AGENDA ITEM	ATTACHMENTS	ACTION
1. Call to Order (Rod Place) The meeting was called to order at 5:08 p.m. A quorum was established for today's meeting.	2022 Board Member Attendance	No action required
2. Approval of Consent Agenda (Rod Place) The following items were approved under the consent agenda for October 2022: <ol style="list-style-type: none"> a. Board Minutes from 10/25/22 b. Meeting Date Changes for 2023 <ol style="list-style-type: none"> i. Quality & Finance on 5/22 ii. Quality & Finance on 7/24; Board meeting on 7/25 iii. Quality & Finance on 10/23; Board meeting on 10/24 iv. Quality & Finance on 12/18; Board meeting on 12/19 	Board Minutes 2022-10-25	Cynthia motioned to approve the consent agenda and Monica seconded; motion was approved unanimously
3. Public Comment none	No attachment	No action required
4. Credentialing & Privileging Report (Angela Ayala) Initial appointments are Deborah Battaglia, MD; Clayton Benson, MD; Harry Point Du Jour, NP Resignations are Janani Sankaran, MD	2022-November-Credentialing-Packet	Jodie motioned to approve the credentialing report and Tarsha seconded; motion was approved unanimously Cynthia motioned to approve the privileging report and Jodie seconded; motion was approved unanimously
5. Clinical Quality Report (Angela Ayala) Two additional support staff added for outreach efforts, including Mary-Lou Milabu. Gap closure has been the area of greatest focus, including Thursday pap clinics. Team engagement efforts include monthly quality improvement sessions, addition of Cologuard colon cancer screening, and 1:1 clinician education. Overall performance updates for HEDIS scores show positive movement in all metrics except Timeliness of Prenatal Care; this is an area of opportunity we are currently working on.	Quarterly Quality Report	Cynthia motioned to accept the quarterly quality report and Brian seconded; motion was passed unanimously

<p>Significant improvement in patient satisfaction scores, including an increase in positive comments from 52.5% in August to 61.1%.</p>		
<p>6. Presentation of Financials (Kris Zuniga) Billable visits for October were under budget by 508 resulting in a Net Patient Service Revenue actual-to-budget unfavorable variance of \$96,590.</p> <p>Supplemental Revenue was under budget by \$176,458 in the month of October due to a YTD adjustment of \$202,321 based on the most current information received on QIP distribution.</p> <p>YTD Supplemental Revenue includes the recognition of estimated Quality Incentive Program revenue for \$4,879,729. Combined Grants Revenue includes revenues for Behavioral Health Integration, Discovery Challenge Academy, SOR2, Enhanced Care Management and American Rescue Plan (ARP) grants for \$2,010,421. Also, YTD grant revenues are higher than budget due to the recognition of American Rescue Plan (ARP) grant revenue for \$765,299 for activity related to January 2021 through June 2021 period in July. Capitation and Managed Care Incentives are trending higher than budget with a favorable variance of \$82,701. MOU and other income include YTD rent revenue from SJGH for \$47,130 related to the Manteca clinic respectively offset by rent expense as recommended by the auditors. Total YTD Operating Revenue is favorable to budget by \$928,664.</p> <p>YTD Salaries and benefits expenses exhibit a favorable variance to budget by \$1,525,113 mostly due to lower than budget salaries and benefits for SJGH providers and employees providing services for the clinics. Other operating expenses exhibit an unfavorable variance of \$1,856,608 largely due to Purchased Services with a favorable variance of \$273,769 mainly offset by unfavorable variance in Professional Fees, Supplies, Interest, Depreciation, and Other Expenses for \$2,130,378. An estimated expense for the Purchased Services is recorded from July through October based on the MOU. Total YTD expenditures are unfavorable to budget by \$331,495.</p> <p>Unaudited, as presented, Net Income of \$902,962 on a year-to-date basis is favorable compared to budget by \$597,169 PFS payment issues update: EMMI has now access to the payment information needed to post payments to patients' accounts. Days in AR expected to decrease.</p> <p>October cash balance decreased by \$2,147,631 The negative change is mostly due to reimbursement paid to the county for three September payroll periods and prior months' SST payments were processed in October, along with AP payments higher than average in October. Capital Link fiscal year benchmarks were reviewed, showing Operating Margin at 6% against a goal of >3%, Bottom Line Margin at 6% against a goal of >3%, Days Cash on Hand at 58 against a goal of >45 days, Days in Net Patient</p>	<p>CFO Presentation – 2022-10; Finance Narrative – 2022-10</p>	<p>Cynthia motioned to approve the financial report and Brian seconded; motion was approved unanimously</p>

<p>Receivables at 41 against a goal of <60 days, and Personnel-Related Expenses at 69% against a goal of <70%.</p>		
<p>7. <u>Legislative Update & Grant Proposal Approvals (Farhan Fadoo)</u> Summary of last several months' worth of approved grants was presented. Total grants awards during this period are \$1,945,298.</p> <ul style="list-style-type: none"> Exact Sciences (colorectal cancer screening) for \$75,000 CDPH (COVID-19 Test-to-Treat program) for \$999.958 Kaiser (mobile health services support) for \$200,000 HPSJ (HEDIS measure gap closures) for \$130,613 Heluna Health (Pregnancy Connections support) for \$108,105 Public Health Institute (ACES screenings) for \$431,622 <p>Request to accept a retroactive grant application to CDPH for reimbursement of Monkeypox vaccine administration & outreach for up to \$21,578 during the period of 7/1/22 – 6/30/23 was approved unanimously.</p>	<p>November 29 – Grants Update; MPVX – Retroactive Board Approval 112922</p>	<p>Jodie motioned to retroactively approve the Monkeypox vaccine grant and Bernadette seconded; motion was approved unanimously</p>
<p>8. <u>Board Training (Susan Thorer)</u> Board training focused on “Required & Additional Services,” including understanding BPHC’s requirements, the significance of Form 5A, how services may be provided, what is required/additional/specialty, and what needs to be documented.</p>	<p>Board Training on Required & Additional Services_11292022</p>	<p>No action required</p>
<p>9. <u>CEO Report (Farhan Fadoo)</u> Connect2Care emergency on-demand telehealth resource successfully soft-launched on 11/1, with scaled rollout to follow.</p> <p>SJ Health Manteca Clinic on track to open very soon, likely mid-December.</p> <p>SJ Health Lodi Clinic site identified and architectural design work is underway, pursuant to lease terms. Grant funding requires us to open clinic for service by October 2023.</p> <p>QIP PY5 is in the last quarter and we are working to end strong. Concessions proposal is being advanced to CAPH/SNI.</p> <p>Awaiting DHCS response regarding recognition to be able to bill PPS rates for mobile clinic services.</p> <p>Direct SJ Health employment is being paused until some details have been worked out with SJ County HR.</p> <p>Strategic plan progress was reviewed, with 38 of 74 projects now complete.</p>	<p>CEO Report 11292022</p>	<p>No action required</p>

10. Adjournment (Rod Place) There being no further topics of discussion, Rod Place adjourned the meeting at 6:11 p.m.	No attachments	No action required
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