



**San Joaquin County Clinics (SJCC) Audit Committee
Minutes of October 27, 2020 Meeting**

**San Joaquin General Hospital (SJGH)
Web Conference Meeting
French Camp, CA**

Present

Rod Place (SJCC Board Chair); Brian Heck (SJCC Audit Committee Chairman); Dr. Farhan Fadoo (SJCC CEO); Kris Zuniga (SJCC CFO); Adelé Gribble (SJCC ACS OTC)

1. Call to Order (Brian Heck, Audit Committee Chair)

The meeting was called to order by Brian Heck at 4:04 p.m.

2. Approval of Minutes from September 29, 2020 (Brian Heck, Audit Committee Chair)

Brian Heck advised since we have not yet secured additional board members to serve on the Audit Committee, we are unable to approve the minutes at this time since we do not have a quorum. This committee will vote on the minutes next month when a quorum has been established.

3. Independent Auditor Selection (Kris Zuniga, FQHC CFO)

Kris Zuniga presented proposals from both Eide Bailly and BKD during last month's meeting. Brian Heck will present the Audit Committee's recommendation for the Independent Auditor to the FQHC Board at the meeting immediately following. The FQHC Board will vote on their decision.

4. SJCC Separation Update (Kris Zuniga, FQHC CFO)

Kris Zuniga advised we have had a couple of iterations of the plan shown below.

SJCC SEPARATION ANTICIPATED PROJECT PLAN

PROJECT ITEM	ESTIMATED COMPLETION
1. IDENTIFICATION OF SJCC GAAP FINANCIAL STATEMENTS	OCT 2020
2. ESTABLISHMENT OF SJCC COUNTY ENTERPRISE FUND	OCT 2020
3. ESTABLISHMENT OF SJCC OPERATING & PAYROLL BANK ACCTS	OCT 2020
1. CASH DEPOSIT INTO SJCC CASH OPERATING ACCOUNT	NOV 2020
4. IDENTIFICATION OF SJCC FINANCIAL SYSTEMS	OCT 2020
1. IMPLEMENTATION OF NEW SJCC FINANCIAL SYSTEMS	JAN 2021
5. ESTABLISHMENT OF COUNTY INFRASTRUCTURE FOR SJCC	OCT 2020
6. NOTIFICATION OF PLANNED SEPARATION TO SJCC PAYERS	NOV 2020
1. EXECUTION OF NEW CONTRACTS WITH SJCC PAYERS	DEC 2020
7. SJGH AUDIT COMPLETION	NOV 2020
8. EXECUTION OF SJCC MOU'S WITH BH & SJGH	NOV 2020
1. IDENTIFICATION OF SJCC EMPLOYEES CURRENTLY WITHIN SJGH	NOV 2020
2. RELEASING & REHIRING OF SJCC EMPLOYEES	MAR 2021
9. SJCC AUDIT COMPLETION	MAR 2021

Items 6 through 9 have not occurred yet and will be discussed at future meetings.

5. Adjournment (Brian Heck, Audit Committee Chairman)

There being no further discussion, the meeting was adjourned at 4:46 pm.

Attachments: Audit Committee Agenda 10.27.20
 Audit Committee Meeting Minutes 09.29.20
 SJCC Separation Anticipated Project Plan 2020-10