



*San Joaquin County Clinics (SJCC)*

**Minutes of January 26, 2021  
Board of Directors Meeting**

**San Joaquin County Clinics  
Web Conference Call**

**BOARD MEMBERS PRESENT:** Rod Place (Chairman); Alicia Yonemoto (Vice-Chair); Esgardo Medina (Co-Treasurer); Brian Heck (Board Member); Alvin Maldonado (Board Member); Mary Mills (Board Member); Christopher Scoz (Board Member)

**BOARD MEMBERS ABSENT:** Mike Baskett (Board Member); Luz Maria Sandoval (Co-Treasurer)

**BOARD MEMBERS EXCUSED:** Ismael Cortez (Secretary)

**SJCC STAFF PRESENT:** Dr. Farhan Fadoo (SJCC CEO); Betty Jo Riendel (SJCC Nursing Dept Manager); Rajat Simhan (SJCC Program Manager – Compliance); Alice Souligne (SJCC COO); Jeff Slater (SJCC Grant Writer); Kristopher Zuniga (SJCC CFO); Adelé Gribble (SJCC ACS OTC)

**GUESTS:** Renee Filson (Fiscal Solutions Consultant); Carlos Jimenez (Wipfli Consultant)

AGENDA ITEM	ATTACHMENTS	ACTION
<p><b>1. <u>Introduction &amp; Establish Quorum (Rod Place, SJCC Board Chair)</u></b></p> <p>a. Call to Order &amp; Establish Quorum – Attendees were notified that the meeting is being recorded. Rod Place called the meeting to order at 5:01 p.m.</p> <p>b. SJCC Board of Director’s Attendance Record (Jan 2020 through November 2020) Board Members were accounted for by roll call and a quorum was established for today’s meeting.</p> <p>c. Introductions There were no introductions at today’s meeting.</p> <p>d. Board Self Evaluation Adelé Gribble will send an evaluation to the newest board member, Christopher Scoz so that we will also have his evaluation. This topic will be slotted for completion next month.</p>	<p>SJCC Board of Directors Attendance Record through December 2020</p>	<p>No Action Required</p> <p>Board Self-evaluation to be completed during next month’s meeting</p>
<p><b>2. <u>Approval of Minutes of 12/29/2020 (Rod Place, Board Chair)</u></b></p> <p>Alicia Yonemoto made a motion to approve the minutes from the Board meeting on December 29, 2020. Alvin Maldonado seconded the motion and the board unanimously approved the minutes.</p>	<p>BOD Meeting Minutes from 11/24/2020</p>	<p>Alicia Yonemoto motioned to approve minutes from 12/29/20, Alvin Maldonado seconded motion and board unanimously approved the minutes.</p>
<p><b>3. <u>Public Comment (General Public)</u></b></p> <p>There was no public comment at this meeting.</p>	<p>No Attachments</p>	<p>No Action Required</p>

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<p><b>4. <u>Annual Form 700 / Conflict of Interest Forms (Adelé Gribble)</u></b></p> <p>Adelé Gribble advised all the Annual Form 700 forms and the Conflict of Interest forms need to be returned to her by next month for filing purposes.</p>	<p>No Attachments, Form 700 and Conflict of Interest Forms mailed out to Board Members for completion</p>	<p>Board Members will return completed Form 700 and Conflict of Interest Forms to SJCC for filing</p>
<p><b>5. <u>Credentialing Report (Betty Jo Riendel)</u></b></p> <p>For the month of January, Betty Jo Riendel advised there are no initial appointments.</p> <p>We have three reappointments to report for the month of January: Dr. Mamta Jain in Children's Health Services, Dr. Louis Lin in our OB/GYN clinic and Dr. Michelle Rowe in Family Medicine Clinic. All have met the requirements for active staff.</p> <p>There are two advancements for the month of January: Dr. Sreyashi Bhattacharya in Primary Medicine Clinic and Dr. Veronique Tache who is a consulting physician from UC Davis.</p> <p>There is one resignation to report for the month of January: Jacqueline Henrich, CNM in our OB/GYN clinic.</p> <p>Alicia Yonemoto requested a performance productivity report for all the providers going forward. Betty Jo advised we will add this to the agenda next month.</p> <p>Alvin Maldonado made a motion to approve the January Credentialing Report, Christopher Scoz seconded the motion and the board unanimously approved the January Credentialing Report.</p>	<p>Attachment 5 (Credentialing Report January 2021)</p>	<p>Mary Mills motioned to approve the December Credentialing Report, Mike Baskett seconded the motion and the Board unanimously approved the December Credentialing Report.</p> <p>Provider Performance Productivity Report to be added to monthly agenda</p>
<p><b>6. <u>Finance Committee Report (Kris Zuniga)</u></b></p> <p>Kris Zuniga presented the Profit &amp; Loss Financial results for period ending November 30, 2020 (see detailed income statement below).</p> <p>November's billable visits saw a little bit of a decline: Total Billable Visits – 7,937. However, on a YTD basis we are still ahead of budget: 48,681 billable visits for a favorable variance of 12,121 (33%) visits.</p> <p>Net Patient Revenue: \$981,427 for the month. Total Net Revenues of approximately \$1.5M. On a YTD basis vs our budget: YTD is approximately \$9M in Total Net Revenues for the FQHC, against a \$7.7M budget for a favorable budget variance of approximately \$1.4M.</p> <p>Total Salaries and Benefits – just below \$1M at \$974,286 for the month of November. On a YTD basis, this is in line with the budget at \$5.8M against a budgeted amount of \$5.7M for an unfavorable variance of \$142,063.</p>	<p>Attachments 6 (Finance Committee Agenda and Minutes with attachments)</p>	<p>No Action Taken</p>

AGENDA ITEM	ATTACHMENTS	ACTION
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Total Direct Expenses for the month of November – \$1.4M. Before Supplemental Revenues and Overhead Allocation, we have a Net Income of \$71,240 for the month of November. When we apply the supplemental revenue accrual and the overhead allocation expenses, the Net Income is \$217,746. On a YTD basis , Net Income is \$2.1M against a budgeted Net Income of \$857K for a favorable budget variance of approximately \$1.3M.

	Jul	Aug	Sep	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	June	Year to Date			
													YTD Actual	YTD Budget	Variance	% Var
<b>Total Visits</b>	13,515	11,195	11,861	11,509	10,344								58,424	47,061	11,363	24.1%
<b>Billable Visits</b>	11,569	9,681	10,025	9,469	7,937								48,681	36,560	12,121	33.2%
<b>Patient Revenue</b>																
Medicare	131,541	27,039	28,358	14,081	48,425								250,333	1,287,301	(1,036,968)	-80.6%
Medi-Cal Fee-for-Service	460,856	229,245	224,964	30,912	185,828								1,131,626	1,404,328	(272,702)	-19.4%
Medi-Cal Managed Care	2,062,848	1,356,553	1,133,058	1,026,908	1,200,378								6,779,744	8,542,997	(1,763,253)	-20.6%
Insurance	51,883	56,976	64,627	62,078	44,802								280,365	117,027	163,338	139.6%
Self Pay	(5,622)	63,105	29,973	72,068	49,564								209,088	351,082	(141,994)	-40.4%
Indigent	-	-	-	-	-								-	-	-	-
<b>Gross Patient Revenue</b>	<b>2,701,507</b>	<b>1,783,829</b>	<b>1,480,979</b>	<b>1,206,047</b>	<b>1,228,797</b>								<b>8,651,158</b>	<b>11,702,736</b>	<b>(3,051,578)</b>	<b>-26.1%</b>
Contractual Adjustments	(1,387,128)	(88,489)	115,869	(86,608)	(496,172)								(1,942,527)	(6,011,410)	4,068,884	67.7%
PFS Reconciliation	-	(100,000)	-	(50,000)	(50,000)								(250,000)	(250,000)	-	0.0%
Other Allowances	(4,083)	4,231	(4,528)	(1,199)	(1,199)								(5,702)	(9,781)	4,078	41.7%
<b>Net Patient Revenue</b>	<b>1,310,296</b>	<b>1,549,571</b>	<b>1,542,320</b>	<b>1,069,315</b>	<b>981,427</b>								<b>6,452,929</b>	<b>5,431,545</b>	<b>1,021,384</b>	<b>18.8%</b>
<b>Other Revenue</b>																
Incentives & Pay-For-Performance Revenues	-	-	-	-	-								-	-	-	-
Capitation Revenue	444,084	442,220	451,024	448,657	452,201								2,238,186	2,234,843	3,344	0.1%
Grant Revenue	-	-	-	137,822	7,833								145,654	-	145,654	-
First Responder Program	-	-	-	75,600	12,000								87,600	-	87,600	-
CARES Funding	-	-	-	69,298	34,680								103,978	-	103,978	-
Pharmacy Revenue	-	-	-	-	-								-	-	-	-
Meaningful Use	-	-	-	-	-								-	-	-	-
<b>Total Other Revenue</b>	<b>444,084</b>	<b>442,220</b>	<b>451,024</b>	<b>731,377</b>	<b>506,713</b>								<b>2,975,418</b>	<b>2,234,843</b>	<b>740,575</b>	<b>33.2%</b>
<b>Total Net Revenue</b>	<b>1,754,581</b>	<b>1,991,791</b>	<b>1,993,344</b>	<b>1,800,692</b>	<b>1,488,140</b>								<b>9,428,347</b>	<b>7,666,388</b>	<b>1,761,959</b>	<b>23.2%</b>
<b>Operating Expense</b>																
Salaries	707,163	914,327	677,400	854,126	637,754								3,790,770	3,173,166	(617,604)	-19.5%
Benefits	449,333	425,283	417,536	400,697	336,532								2,029,381	2,504,922	475,541	23.9%
<b>Total Salaries &amp; Benefits</b>	<b>1,156,496</b>	<b>1,339,610</b>	<b>1,094,936</b>	<b>1,254,823</b>	<b>974,286</b>								<b>5,820,151</b>	<b>5,678,088</b>	<b>142,063</b>	<b>2.5%</b>
Professional Fees/Registry	132,092	153,275	134,416	104,222	176,078								579,033	425,009	(154,024)	-26.2%
Supplies	23,268	35,037	48,371	18,177	44,973								169,825	376,341	206,517	54.9%
Purchased Services	65,997	134,024	190,644	133,316	172,468								696,248	692,238	(4,010)	-0.6%
Depreciation	18,745	18,745	18,745	18,745	18,745								93,725	113,924	19,199	17.0%
Other Expense	35,155	20,421	30,900	18,333	30,400								135,208	143,775	8,567	6.0%
<b>Total Direct Expense</b>	<b>1,431,752</b>	<b>1,701,111</b>	<b>1,397,012</b>	<b>1,547,416</b>	<b>1,416,900</b>								<b>7,494,191</b>	<b>7,428,976</b>	<b>(65,215)</b>	<b>-0.9%</b>
<b>Net Income (Loss)</b>	<b>322,829</b>	<b>290,680</b>	<b>596,332</b>	<b>253,276</b>	<b>71,240</b>								<b>1,934,156</b>	<b>238,012</b>	<b>1,696,145</b>	<b>-84.6%</b>
<b>Revenues from Supplemental Sources</b>																
Public Hospital Redesign and Incentives in Medi-Cal (PDRMC)	-	-	-	-	-								-	-	-	-
Quality Incentive Program (QIP)	614,083	614,083	614,083	614,083	614,083								3,070,413	3,070,413	-	-
Overhead Allocation	472,478	561,367	463,014	510,647	467,577								2,473,083	2,451,364	(21,719)	-0.9%
<b>Net Income (Loss) w/ OH Allocation</b>	<b>465,233</b>	<b>343,396</b>	<b>749,401</b>	<b>356,712</b>	<b>217,746</b>								<b>2,131,487</b>	<b>827,661</b>	<b>1,303,826</b>	<b>-54.7%</b>
<b>Key Ratios</b>																
Gross Pt Revenue/Billable Visit	\$ 233.51	\$ 179.10	\$ 147.73	\$ 127.37	\$ 152.62								\$ 177.71	\$ 320.10	\$ (142.39)	-44.5%
Net Patient Service Revenue/Billable Visit	\$ 151.64	\$ 205.74	\$ 198.84	\$ 160.51	\$ 180.65								\$ 178.53	\$ 209.69	\$ (31.16)	-14.9%
Direct Costs/Billable Visit	\$ 123.76	\$ 175.72	\$ 139.35	\$ 163.42	\$ 178.52								\$ 153.94	\$ 203.18	\$ 49.24	24.2%
Indirect Costs/Billable Visit	\$ 40.84	\$ 57.99	\$ 45.99	\$ 53.93	\$ 58.91								\$ 50.80	\$ 67.05	\$ 16.25	24.2%
Total Medical Cost/Billable Visit	\$ 164.60	\$ 233.70	\$ 185.34	\$ 217.35	\$ 237.43								\$ 204.75	\$ 270.23	\$ 65.49	24.2%
Net Income(Loss)/Billable Visit	\$ 40.13	\$ 35.47	\$ 74.75	\$ 37.67	\$ 27.43								\$ 43.78	\$ 23.44	\$ (20.34)	-86.8%
Total Cost/Patient [1]	\$ 411.49	\$ 584.26	\$ 463.35	\$ 543.37	\$ 593.57								\$ 511.87	\$ 675.58	\$ 163.72	24.2%
Net Pt Rev as % of Gross Rev	48.5%	89.8%	104.1%	98.7%	64.2%								74.0%	46.4%	28.2%	60.7%
Total Net Rev as % of Gross Rev	64.9%	114.9%	134.6%	149.3%	97.3%								104.4%	65.5%	38.9%	59.3%
Benefits as a % of Salaries	63.5%	46.5%	61.6%	46.9%	52.8%								53.5%	78.9%	25.4%	32.2%
Overhead % of Direct Exp	33.0%	33.0%	33.0%	33.0%	33.0%								33.0%	33.0%	0.0%	0.0%
Gross Patient AR (in 000s)																
Less Reserves (in 000s)																
Net AR (in 000s)																
Wrap AR (in 000s)																
Gross AR Days																
Cash Receipts (in 000s)																
<b>Payer Mix</b>																

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<p>Below is the PFS Accounts Receivable Aging Analysis for SJCC for the Month of November 2020. Total Gross Accounts Receivable is \$3,283,430, bulk sitting in MediCal Financial Class. More detail can be found in the attachment below.</p> <table border="1"> <thead> <tr> <th colspan="9">PFS Accounts Receivable Aging Analysis For SJCC For the Month of November 2020</th> </tr> <tr> <th>Aging Category</th> <th>MediCare</th> <th>MediCal</th> <th>Commercial</th> <th>Self Pay</th> <th>Total Aging This Month</th> <th>Total Aging Last Month</th> <th>\$ Increase (Decrease)</th> <th>% Increase (Decrease)</th> </tr> </thead> <tbody> <tr> <td>Accrued Receivables</td> <td></td> <td></td> <td></td> <td></td> <td>-</td> <td>0</td> <td>0</td> <td>0.00%</td> </tr> <tr> <td>1-30 Days</td> <td>125,108</td> <td>1,356,215</td> <td>44,039</td> <td>29,479</td> <td>1,554,841</td> <td>1,821,811</td> <td>(266,970)</td> <td>-14.65%</td> </tr> <tr> <td>31-60 Days</td> <td>55,868</td> <td>197,419</td> <td>57,785</td> <td>36,580</td> <td>347,652</td> <td>286,936</td> <td>60,715</td> <td>21.16%</td> </tr> <tr> <td>61-90 Days</td> <td>46,558</td> <td>150,302</td> <td>45,708</td> <td>31,984</td> <td>274,551</td> <td>131,639</td> <td>142,912</td> <td>108.56%</td> </tr> <tr> <td>91-120 Days</td> <td>14,135</td> <td>47,282</td> <td>43,242</td> <td>26,543</td> <td>131,203</td> <td>156,101</td> <td>(24,898)</td> <td>-15.95%</td> </tr> <tr> <td>121-180 Days</td> <td>65,702</td> <td>83,335</td> <td>143,398</td> <td>16,168</td> <td>308,602</td> <td>418,599</td> <td>(109,997)</td> <td>-26.28%</td> </tr> <tr> <td>181-240 Days</td> <td>37,427</td> <td>65,497</td> <td>112,933</td> <td>21,973</td> <td>237,830</td> <td>139,445</td> <td>98,384</td> <td>70.55%</td> </tr> <tr> <td>241-270 Days</td> <td>13,751</td> <td>(388)</td> <td>7,453</td> <td>5,112</td> <td>25,928</td> <td>74,367</td> <td>(48,439)</td> <td>-65.14%</td> </tr> <tr> <td>271-365 Days</td> <td>66,556</td> <td>53,971</td> <td>55,456</td> <td>(15,517)</td> <td>160,465</td> <td>303,124</td> <td>(142,659)</td> <td>-47.06%</td> </tr> <tr> <td>366 Days &amp; Over</td> <td>10,698</td> <td>109,308</td> <td>59,887</td> <td>62,465</td> <td>242,358</td> <td>536,696</td> <td>(294,339)</td> <td>-54.84%</td> </tr> <tr> <td></td> <td>13%</td> <td>63%</td> <td>17%</td> <td>7%</td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Total FC This Month</b></td> <td>435,801</td> <td>2,062,941</td> <td>569,900</td> <td>214,787</td> <td>3,283,430</td> <td>3,868,720</td> <td>(585,290)</td> <td>-15.13%</td> </tr> <tr> <td><b>Total FC Last Month</b></td> <td>552,293</td> <td>2,424,429</td> <td>745,407</td> <td>146,590</td> <td>3,868,720</td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>\$ Increase (Decrease)</b></td> <td>(116,492)</td> <td>(361,488)</td> <td>(175,507)</td> <td>68,198</td> <td>(585,290)</td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>% Increase (Decrease)</b></td> <td>-21.09%</td> <td>-14.91%</td> <td>-23.55%</td> <td>46.52%</td> <td>-15.13%</td> <td></td> <td></td> <td></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="6">Monthly Management Summary</th> </tr> <tr> <th></th> <th>Beginning</th> <th>Charges</th> <th>Payments</th> <th>Adjustments</th> <th>Ending Gross</th> </tr> </thead> <tbody> <tr> <td>November Activity</td> <td>3,868,720</td> <td>2,101,719</td> <td>(1,429,989)</td> <td>(1,257,020)</td> <td>3,283,430</td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="9">PFS Key Performance Indicators for SJCC</th> </tr> <tr> <th></th> <th>November</th> <th>October</th> <th>September</th> <th>August</th> <th>July</th> <th>June</th> <th>May</th> <th>Increase (Decrease)</th> </tr> </thead> <tbody> <tr> <td>Gross A/R Days</td> <td>43</td> <td>51</td> <td>66</td> <td>72</td> <td>79</td> <td>101</td> <td>104</td> <td>(8)</td> </tr> <tr> <td>Net A/R</td> <td>1,774,423</td> <td>1,858,543</td> <td>1,842,401</td> <td>1,979,634</td> <td>2,220,764</td> <td>2,502,157</td> <td>2,297,224</td> <td>(84,120)</td> </tr> <tr> <td>Net A/R Days</td> <td>35</td> <td>39</td> <td>50</td> <td>55</td> <td>66</td> <td>77</td> <td>74</td> <td>(4)</td> </tr> </tbody> </table>	PFS Accounts Receivable Aging Analysis For SJCC For the Month of November 2020									Aging Category	MediCare	MediCal	Commercial	Self Pay	Total Aging This Month	Total Aging Last Month	\$ Increase (Decrease)	% Increase (Decrease)	Accrued Receivables					-	0	0	0.00%	1-30 Days	125,108	1,356,215	44,039	29,479	1,554,841	1,821,811	(266,970)	-14.65%	31-60 Days	55,868	197,419	57,785	36,580	347,652	286,936	60,715	21.16%	61-90 Days	46,558	150,302	45,708	31,984	274,551	131,639	142,912	108.56%	91-120 Days	14,135	47,282	43,242	26,543	131,203	156,101	(24,898)	-15.95%	121-180 Days	65,702	83,335	143,398	16,168	308,602	418,599	(109,997)	-26.28%	181-240 Days	37,427	65,497	112,933	21,973	237,830	139,445	98,384	70.55%	241-270 Days	13,751	(388)	7,453	5,112	25,928	74,367	(48,439)	-65.14%	271-365 Days	66,556	53,971	55,456	(15,517)	160,465	303,124	(142,659)	-47.06%	366 Days & Over	10,698	109,308	59,887	62,465	242,358	536,696	(294,339)	-54.84%		13%	63%	17%	7%					<b>Total FC This Month</b>	435,801	2,062,941	569,900	214,787	3,283,430	3,868,720	(585,290)	-15.13%	<b>Total FC Last Month</b>	552,293	2,424,429	745,407	146,590	3,868,720				<b>\$ Increase (Decrease)</b>	(116,492)	(361,488)	(175,507)	68,198	(585,290)				<b>% Increase (Decrease)</b>	-21.09%	-14.91%	-23.55%	46.52%	-15.13%				Monthly Management Summary							Beginning	Charges	Payments	Adjustments	Ending Gross	November Activity	3,868,720	2,101,719	(1,429,989)	(1,257,020)	3,283,430	PFS Key Performance Indicators for SJCC										November	October	September	August	July	June	May	Increase (Decrease)	Gross A/R Days	43	51	66	72	79	101	104	(8)	Net A/R	1,774,423	1,858,543	1,842,401	1,979,634	2,220,764	2,502,157	2,297,224	(84,120)	Net A/R Days	35	39	50	55	66	77	74	(4)		
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121-180 Days	65,702	83,335	143,398	16,168	308,602	418,599	(109,997)	-26.28%																																																																																																																																																																																																																		
181-240 Days	37,427	65,497	112,933	21,973	237,830	139,445	98,384	70.55%																																																																																																																																																																																																																		
241-270 Days	13,751	(388)	7,453	5,112	25,928	74,367	(48,439)	-65.14%																																																																																																																																																																																																																		
271-365 Days	66,556	53,971	55,456	(15,517)	160,465	303,124	(142,659)	-47.06%																																																																																																																																																																																																																		
366 Days & Over	10,698	109,308	59,887	62,465	242,358	536,696	(294,339)	-54.84%																																																																																																																																																																																																																		
	13%	63%	17%	7%																																																																																																																																																																																																																						
<b>Total FC This Month</b>	435,801	2,062,941	569,900	214,787	3,283,430	3,868,720	(585,290)	-15.13%																																																																																																																																																																																																																		
<b>Total FC Last Month</b>	552,293	2,424,429	745,407	146,590	3,868,720																																																																																																																																																																																																																					
<b>\$ Increase (Decrease)</b>	(116,492)	(361,488)	(175,507)	68,198	(585,290)																																																																																																																																																																																																																					
<b>% Increase (Decrease)</b>	-21.09%	-14.91%	-23.55%	46.52%	-15.13%																																																																																																																																																																																																																					
Monthly Management Summary																																																																																																																																																																																																																										
	Beginning	Charges	Payments	Adjustments	Ending Gross																																																																																																																																																																																																																					
November Activity	3,868,720	2,101,719	(1,429,989)	(1,257,020)	3,283,430																																																																																																																																																																																																																					
PFS Key Performance Indicators for SJCC																																																																																																																																																																																																																										
	November	October	September	August	July	June	May	Increase (Decrease)																																																																																																																																																																																																																		
Gross A/R Days	43	51	66	72	79	101	104	(8)																																																																																																																																																																																																																		
Net A/R	1,774,423	1,858,543	1,842,401	1,979,634	2,220,764	2,502,157	2,297,224	(84,120)																																																																																																																																																																																																																		
Net A/R Days	35	39	50	55	66	77	74	(4)																																																																																																																																																																																																																		
<p>EMMI Average Collection Time on Paid Accounts by Date of Service is shown below:</p> <table border="1"> <thead> <tr> <th>Row Labels</th> <th>Average of Service to Claim</th> <th>Average of Claim to Payment</th> <th>Average of Collection Time</th> </tr> </thead> <tbody> <tr><td>2020-01</td><td>12.92</td><td></td><td>102.58</td></tr> <tr><td>2020-02</td><td>7.34</td><td></td><td>91.48</td></tr> <tr><td>2020-03</td><td>5.74</td><td></td><td>74.41</td></tr> <tr><td>2020-04</td><td>12.11</td><td></td><td>57.65</td></tr> <tr><td>2020-05</td><td>7.89</td><td></td><td>30.32</td></tr> <tr><td>2020-06</td><td>8.17</td><td></td><td>34.80</td></tr> <tr><td>2020-07</td><td>10.16</td><td></td><td>21.58</td></tr> <tr><td>2020-08</td><td>8.85</td><td></td><td>26.54</td></tr> <tr><td>2020-09</td><td>6.76</td><td></td><td>21.25</td></tr> <tr><td>2020-10</td><td>6.76</td><td></td><td>18.72</td></tr> <tr><td>2020-11</td><td>5.90</td><td></td><td>13.30</td></tr> <tr> <td><b>Grand Total</b></td> <td><b>8.92</b></td> <td></td> <td><b>59.61</b></td> </tr> </tbody> </table> <p>No action taken during this month's meeting.</p>	Row Labels	Average of Service to Claim	Average of Claim to Payment	Average of Collection Time	2020-01	12.92		102.58	2020-02	7.34		91.48	2020-03	5.74		74.41	2020-04	12.11		57.65	2020-05	7.89		30.32	2020-06	8.17		34.80	2020-07	10.16		21.58	2020-08	8.85		26.54	2020-09	6.76		21.25	2020-10	6.76		18.72	2020-11	5.90		13.30	<b>Grand Total</b>	<b>8.92</b>		<b>59.61</b>																																																																																																																																																																						
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AGENDA ITEM	ATTACHMENTS	ACTION
<p><b>7. <u>Audit Committee Report (Brian Heck)</u></b></p> <p>Brian Heck reported back on the Audit Committee that met this afternoon at 4pm. The Audit Committee received an update on the project plan for the separation from San Joaquin General Hospital. On January 5<sup>th</sup>, San Joaquin County Clinics (SJCC) was approved by the San Joaquin County Board of Supervisors (BOS) as an affiliate of San Joaquin County. We can now move forward with our infrastructure for completion of all tasks. Due to the complexity of the separation it will take a little longer than anticipated.</p> <p>There is an anticipated completion of the audit for SJGH of February 2021. SJCC's audit is expected to be completed April 2021. We expect to be a stand-alone organization around July 1<sup>st</sup>, 2021. Brian will provide further report back next month.</p> <p>No action taken during this month's meeting.</p>	<p>Attachments 7 (Audit Committee Agenda and Minutes with attachments)</p>	<p>No Action Taken.</p>
<p><b>8. <u>SJCC Board Training on Conflict of Interest (Renee Filson – Fiscal Solutions)</u></b></p> <p>Renee Filson advised today's training will focus on understanding the Bureau of Public Healthcare's (BPHC) requirements regarding Conflict of Interest. Today's training aims to increase the Board's understanding of/and confidence regarding conflict of interest as well as to understand the Board's role and responsibilities regarding conflict of interest.</p> <p>Resources:                      The Health Center Program Compliance Manual <a href="https://bphc.hrsa.gov/programrequirements/compliancemanual/">https://bphc.hrsa.gov/programrequirements/compliancemanual/</a>                      The Operational Site Visit Protocol <a href="https://bphc.hrsa.gov/programrequirements/svprotocol">https://bphc.hrsa.gov/programrequirements/svprotocol</a></p> <p>Attachment 8 can be reviewed for further information on the training provided today.</p>	<p>Attachment 8 (Fiscal Solutions SJCC Board Training on Conflict of Interest)</p>	<p>No Action Required.</p>
<p><b>9. <u>Legislative Update (Jeff Slater)</u></b></p> <p>Jeff Slater stated with the new Federal Administration in Congress starting up and State Legislature just getting back in session, there isn't much to report at this time. He advised they will continue to monitor legislative and budget activities and report back next month.</p>	<p>No Attachments</p>	<p>No Action Required</p>
<p><b>10. <u>Authority to submit UDS Report (Jeff Slater/Rajat Simhan)</u></b></p> <p>Rajat Simhan advised this is a mandatory report that needs to be submitted to HRSA, the deadline is February 15<sup>th</sup>. The UDS report informs the Federal Government and helps them allocate resources and funding to us. Rajat and Jeff Slater are collaborating with various stakeholders within the SJCC to get the information in a timely fashion. They were able to submit a few days before the deadline last year and they intend to do the same this year. The difference this year will be focus on how the pandemic has affected SJCC.</p> <p>Rajat and Jeff Slater have reached out to the reviewer and asked him what kind of information will be beneficial to him. There will be an overarching report level narrative giving an idea how COVID-19 has impacted SJCC.</p>	<p>No Attachments</p>	<p>Alicia Yonemoto motioned to approve submitting the Annual UDS Report, Alvin Maldonado seconded the motion and the board unanimously approved the motion.</p>

AGENDA ITEM	ATTACHMENTS	ACTION
<p>Rajat stated the reviewer may have follow up questions on their submitted report at which point they will have a chance to respond within a few business days. Once the reviewer is satisfied with our responses it is deemed complete by March 31<sup>st</sup>.</p> <p>Rajat asked the board’s authority to submit the 2020 UDS report on behalf of the SJCC Board. Alicia Yonemoto made a motion to approve submittal of the UDS report, Alvin Maldonado seconded the motion and the board unanimously approved the motion.</p>		
<p><b>11. Strategic Plan Update (Dr. Farhan Fadoo)</b></p> <p>Dr. Fadoo advised HRSA requires us to review and revise the Strategic Plan (if necessary) every three years. We previously updated our Strategic Plan in the Summer of 2019 led by internal staff. The Board was involved in the planning and approved the Strategic Plan. We have chosen to refresh our Strategic Plan this year partly due to the changes in terms of our governance model and our split from San Joaquin General Hospital.</p> <p>Dr. Fadoo advised we have obtained the services of a local marketing and strategic planning firm (Port City Marketing Solutions) who has brought in sub-consultant (Substratum Systems) to guide us through this process and lead us in this effort. The firm will engage the board to ensure their feedback are incorporated into the Strategic Plan. They have sixty days to take us through this effort. Part of the work will include visioning and mission statement development, strategic goals, facilitate strategic planning sessions etc.</p> <p>Dr. Fadoo advised Adelé Gribble will be sending out an invite for virtual sessions with the board members.</p>	No Attachments	Adelé Gribble will send out invitations for meetings with Strategic Planning consultant
<p><b>12. CEO Report (Dr. Farhan Fadoo)</b></p> <p>Dr. Fadoo presented the CEO report for the previous thirty days as noted below:</p> <ul style="list-style-type: none"> <li>• <b>COVID19 Response</b> <ul style="list-style-type: none"> <li>• Drive-through testing continues (OptumServe vs. in-house)</li> <li>• Homeless and ag worker field testing continues</li> <li>• Focus shifting to vaccination tiers (1<sup>st</sup> Mass Vax Operation in SJC led by SJCC 1/16 weekend with multiagency support: OES, EMSA, PHS, HPSJ, SJGH)</li> </ul> </li> <li>• <b>SJCC/SJGH Separation</b> <ul style="list-style-type: none"> <li>• Detailed updates provided to SJCC Board Audit Committee</li> <li>• SJC BOS approved item on 1/5/21; SJCC is a County “affiliate”</li> </ul> </li> <li>• <b>HRSA vOSV</b> <ul style="list-style-type: none"> <li>• Mock vOSV performed by Fiscal Solutions week of 1/4</li> <li>• Gap analysis being reviewed and revisions to P&amp;Ps being pursued</li> </ul> </li> <li>• <b>Quality Update – QIP (Quality Incentive Program) PY4 (Program Year 4) began 1/1; 40 metrics, all P4P (pay for performance), equity</b></li> </ul> <p>Mills inquired whether HRSA will randomly choose board members to be interviewed and how they can prepare for these interviews. Dr. Fadoo advised Susan Thorner will spend more time with the board in advance to the actual visit to assist with preparation.</p>	Attachment 12(CEO Report)	No Action Required.

AGENDA ITEM	ATTACHMENTS	ACTION
<p><b>13. <u>Adjournment (Rod Place, SJCC Board Chair)</u></b></p> <p>There being no further topics of discussion, Rod Place adjourned the meeting at 6:18 p.m.</p>	No Attachments	No Action Required

Signed by:

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RESPECTFULLY SUBMITTED ON BEHALF OF SJCC BOARD BY:  
ADELÉ R. GRIBBLE, OFFICE TECHNICIAN COORDINATOR  
ACS ADMINISTRATION, SAN JOAQUIN COUNTY CLINICS

\_\_\_\_\_  
Date