

Minutes of August 30, 2022
San Joaquin Health Centers Board of Directors

Board Members Present: Dr. Farhan Fadoo (CEO); Brian Heck (Vice Chair); Cynthia King; Karen Lee; Jodie Moreno; Rod Place (Board Chair); Kristin Shinn; Tarsha Taylor-Godfrey

Excused Absent: Jessica Hernandez; Bernadette Pua

Unexcused Absent: Monica Fuentes; Esgardo Medina

SJCC Staff: Michael Allen (Board Clerk); Angela Ayala; Dr. Jonathon Diulio; Rajat Simhan (Consultant); Jeff Slater (Consultant); Alice Souligne (COO); Kris Zuniga (CFO)

Guests: Samantha Monks

AGENDA ITEM	ATTACHMENTS	ACTION
<p>1. <u>Call to Order (Rod Place)</u> The meeting was called to order at 5: p.m. A quorum was established for today's meeting.</p>	<p>2022 Board Member Attendance</p>	<p>No action required</p>
<p>2. <u>Approval of Minutes from July 26, 2022 (Rod Place)</u> Meeting minutes from 7/26/22 were approved unanimously.</p>	<p>Board Minutes 2022-07-26</p>	<p>Brian motioned to approve the minutes and Kristin seconded; motion was approved unanimously</p>
<p>3. <u>Public Comment</u> none</p>	<p>No attachment</p>	<p>No action required</p>
<p>4. <u>Credentialing & Privileging Report (Angela Ayala)</u> Reappointments for July were Dr. Apolinario, Dr. I. Troncales and Dr. Bhanu Wunnava. Dr. Shani Truong was a provisional advancement. Resignations were Dr. Ofelia Ortiz and Dr. Soujanya Sodavarapu.</p> <p>Initial appointments for August are Dr. Hina Farooq & Dr. Richa Handa, which were approved by Board vote. Reappointment is Dr. Benjamin Morrison. Advancement is Dr. Shani Truong, Dr. Deborah Jamison, and Dr. James Simmons.</p>	<p>2022-July SJHEALTH Provider Credentialing Packet; 2022-August SJHEALTH Provider Credentialing Packet</p>	<p>Kristin motioned to accept the initial appointments and Cynthia seconded; motion was approved unanimously</p>
<p>5. <u>Quality Report (Angela Ayala)</u> August updates include gap closure efforts, although Saturday clinics have been suspended until more resources are available. Pediatric backpack distribution occurring at French Camp clinic. Clinic team engagement is focusing on well care visits, streamlining information regarding payer partner benefits to our patients, and ensuring adequate use of reporting codes. 2-week sprints continue with focus on clinical workflows. Draft dashboard presented to leadership with focuses on: cervical cancer screening, breast cancer screening, an well care visits.</p> <p>August quality metrics were reviewed. Several metrics have seen a downward trend, which we attribute to staffing challenges.</p> <p>Children's health measures were reviewed and there was a noted improvement since June. Measures that declined only</p>	<p>August 2022 Quality Report</p>	<p>Cynthia motioned to accept the Quality report and Jodie seconded; motion was approved unanimously</p>

<p>did so very minimally. Women's health measures were also reviewed and 3 improved slightly, while 2 declined slightly.</p>		
<p>6. Finance Committee Report (Kris Zuniga) June financials were presented as a year-end summary. Due to state policy at the end of each fiscal year, payments to health care systems are paused to all recipients. This is an expected gap and payments resume in July.</p> <p>Billable visits for July are unfavorable to budget by 151 visits. Net Patient Service Revenues for July are \$172,039 less than budget. July financials reflect a PPS reconciliation liability accrual of \$25,000.</p> <p>Medi-Cal cost settlement payments for \$667,770 related to PPS reconciliations for FY2020 are reflected on the July financials.</p> <p>Supplemental Revenue includes the recognition of estimated Quality Incentive Program revenue for \$1,280,629. Combined Grants Revenue includes revenues for Behavioral Health Integration and American Rescue Plan (ARP) grants for \$1,119,609. Also, July grant revenues are higher than budget due to the recognition of American Rescue Plan (ARP) grant revenue for \$765,299 for activity related to January 2021 through June 2021 period. Capitation and Managed Care Incentives include the Capitation Revenue with a favorable variance to budget by \$13,999. Also, Other Income includes the 340B Pharmacy Program revenue for \$189,106 and the program related expenses for \$72,112 are included in Supplies & Other Expenses categories on the financials. Other Revenue includes revenues accrued for \$59,192 related to Purchased Services provided to SJGH by SJCC per the MOU and Interest Income of \$10,234. Total Net Operating Revenues are favorable to budget by \$1,010,141.</p> <p>Salaries and benefits expenses exhibit an unfavorable variance to budget by \$150,629. Other operating expenses exhibit an unfavorable variance of \$540,739 largely due to Purchased Services and Interest Expense with favorable variance of \$175,088 mainly offset by unfavorable variance in Professional Fees, Supplies, Depreciation, and Other Expenses for \$715,827. An estimated expense for the Purchased Services is recorded for July based on the MOU.</p> <p>Unaudited, as presented, Net Income of \$153,732 for July is favorable compared to budget by \$318,772.</p> <p>Capital Link benchmarks were reviewed, showing Operating Margin at 3% against a goal of >3%, Bottom Line Margin at 3% against a goal of >3%, Days Cash on Hand at 60 against a goal of >45 days, Days in Net Patient Receivables at 43 against a goal of <60 days, and Personnel-Related Expenses at 70% against a goal of <70%.</p>	<p>CFO Presentation – 2022-07; Finance Narrative – 2022-07</p>	<p>Cynthia motioned to approve the Finance committee reports and Brian seconded; motion was approved unanimously</p>

<p>7. Legislative Update & Grant Proposal Approvals (Jeff Slater) AB 32 to allow more flexible rules for telehealth billing has passed its committee votes and is under consideration by the Senate.</p> <p>SB 939 to protect 340 B pharmacy program pricing. May not be taken up during the current session.</p> <p>SB 966 to expand billing for behavioral health services. This is currently at the Assembly for review.</p>	<p>Legislative Update 8-30-2022</p>	<p>No action required</p>
<p>8. Retroactive Approval of Changes in Scope to Include Manteca Health Center (Jeff Slater) Retroactive approval is being requested to include the reopening of the Manteca clinic in our HRSA scope of project. Site was closed in June 2020 due to cost-cutting measures, but the landscape is now favorable for reopening to serve this part of the County with expected financial viability for this clinic. Conservative estimates show we will be serving at least 2,000 existing patients and 100 new patients per year.</p>	<p>Item 8 August 30</p>	<p>Cynthia motioned to retroactively approve this request and Kristin seconded; motion was approved unanimously</p>
<p>9. Approval of 9 HIPAA Policies (Farhan Fadoo) Updated suite of HIPAA policies were presented to the Board and voted upon.</p>	<p>HIPAA Breach Notification; HIPAA Minimum Necessary Rule; HIPAA Right to Amend; HIPAA Uses & Disclosures After Patient Death; HIPAA Uses & Disclosures for Marketing; HIPAA Uses & Disclosures of PHI – Authorizations; HIPAA Uses & Disclosures of PHI; HIPAA Uses & Disclosures Requiring Authorization; HIPAA Verification of Authority to Access PHI</p>	<p>Brian motioned to approve the updated suite of HIPAA policies and Karen seconded; motion was approved unanimously</p>
<p>10. Board Membership Vote (Rod Place) Leadership met with Samantha and their results were presented to the Governance Committee, who approved of presenting her to the full Board for a membership vote.</p>	<p>Samantha Monks Application; Monks, Samantha Resume</p>	<p>Jodie motioned to approve the membership of Samantha Monk and Brian seconded; motion was approved unanimously</p>
<p>11. Board Training Board training canceled for this month, as Susan is not in attendance.</p>	<p>No attachments</p>	<p>No action required</p>
<p>12. CEO Report (Farhan Fadoo) Due to improvement in COVID data, focus on this will be reduced, going forward.</p> <p>SJ Health is serving on a NACHC LAL task force to address disparities between FQHCs and Look-A-Likes with legislators and hopefully bring more funding to LALs.</p>	<p>CEO Report 08302022 SJ Health Board meeting</p>	<p>No action required</p>

<p>SJ Health is in the planning stages for offering after-hours doc-on-demand virtual care services.</p> <p>Agreement now signed to work with UOP as a “feeder” program for students in its various programs.</p> <p>Good working relationship being built with new Dignity Health leadership at SJGH.</p> <p>Reopening of Manteca clinic may allow inclusion of dental and vision care in-clinic. Search for a site to build a new clinic in Lodi is underway.</p> <p>Efforts underway to hire more administrative staff for HR, revenue cycle management and community/public relations.</p> <p>Strategic plan was reviewed, with 28 projects now complete, 41 in process, and 5 not yet started.</p>		
<p>13. Adjournment There being no further topics of discussion, Rod Place adjourned the meeting at 6:13 p.m.</p>	<p>No attachments</p>	<p>No action required</p>