

Minutes of October 25, 2021

San Joaquin County Clinics Board of Directors – Governance Committee

**Board Members Present:**

Rod Place (SJCC Board Chair); Brian Heck (SJCC Board Member)

**Absent Excused:**

Chris Scoz (SJCC Board Member)

**Absent Unexcused:**

none

**Guests:**

Farhan Fadoo (SJCC CEO); Alice Soulligne (SJCC COO); Kris Zuniga (SJCC CFO); Jeff Slater (SJCC Consultant); Michael Allen (SJCC Board Clerk); Susan Thorne (SJCC Consultant)

AGENDA ITEM	ATTACHMENTS	ACTION
<p><b>1. <u>Call to Order (Rod Place, SJCC Board Chair)</u></b> The meeting was called to order at 4:07 p.m. by Rod. A quorum was established for today's meeting.</p>	<p>No attachments</p>	<p>No action required</p>
<p><b>2. <u>Approval of Minutes from 9/20/21 and 9/27/21 (Rod Place, SJCC Board Chair)</u></b> A quorum was established and the minutes from the previous month's Governance meetings were adopted.</p>	<p>Board Minutes 2021-09-20 Board Minutes 2021-09-27</p>	<p>Brian motioned to approve the minutes from both September sessions and Rod seconded; minutes were approved unanimously</p>
<p><b>3. <u>Review Current Recruitment Candidates (Jeff Slater)</u></b> Eric Boyce initially expressed interest, but has not been in communication.</p> <p>Kathleen Garcia mailed her application in and we received it on 10/15/21; phone interview to follow.</p> <p>Monica Fuentes was interviewed and her application reviewed by the Governance Committee. She was noted as a strong community advocate.</p> <p>Jessica Hernandez was interviewed and her application reviewed by the Governance Committee. She was noted as a strong candidate based on patient experience.</p> <p>Susan noted that if both candidates are voted to the Board, there will be 10 members after the October Board member transitions. Term lengths were discussed with options for 1, 2, or 3 years to stagger rotations. It was noted that all Board members will rotate off during the October sessions each year.</p> <p>Term lengths were proposed as follows: Cynthia King (term expires 2022) Karen Lee (term expires 2022) Bernadette Pua (term expires 2022) Monica Fuentes (term expires 2023) Esgardo Medina (term expires 2023) Rod Place (term expires 2023) Paul Antigua (term expires 2024) Charson Chang (term expires 2024) Brian Heck (term expires 2024) Jessica Hernandez (term expires 2024)</p>	<p>No attachments</p>	<p>Brian motioned to bring Monica Fuentes to the full Board for membership and Rod seconded; motion was approved unanimously</p> <p>Brian motioned to bring Jessica Hernandez to the full Board for membership and Rod seconded; motion was approved unanimously</p> <p>Rod motioned to accept the Board member term lengths and Brian seconded via email; motion was approved unanimously</p>

<p><b>4. <u>New Board Member Orientation Process (Susan Thorner/Jeff Slater)</u></b>          New Board member onboarding process was discussed, including orientation, training, and retreats.</p>	<p>No attachments</p>	<p>No action required</p>
<p><b>5. <u>Governance Committee Structure for 2021-22 (Rod Place, SJCC Board Chair)</u></b>          Audit committee was decided to be scheduled annually, with additional meetings on an ad hoc basis.          Finance committee was decided to be scheduled monthly.          Governance committee was decided to be scheduled quarterly, with additional meetings on an ad hoc basis.          Quality committee was decided to be scheduled quarterly.</p> <p>Quality committee will be chaired by Dr. Charson Chang, joined by [REDACTED].</p> <p>Finance committee will be chaired by Paul Antigua, joined by Esgardo and [REDACTED].</p> <p>Governance Committee will be chaired by Cynthia King, joined by [REDACTED].</p> <p>Audit Committee will be chaired by Monica Chang, joined by [REDACTED].</p>	<p>No attachments</p>	<p>No action required</p>
<p><b>6. <u>Discuss New Slate of Officers (Rod Place, SJCC Board Chair)</u></b>          New officer proposals were Brian Heck as Vice-Chair and Paul Antigua as Treasurer.</p>	<p>No attachments</p>	<p>No action required</p>
<p><b>7. <u>Adjournment of Board Meeting</u></b>          There being no further topics of discussion, Brian Heck adjourned the meeting at 5:03 p.m.</p>	<p>No attachments</p>	<p>No action required</p>